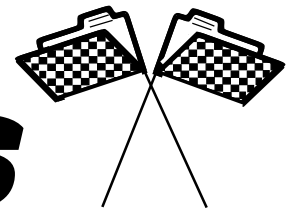


Record Times



Vol. 8 No. 11

A monthly newsletter for employees of the Clerk of the Superior Court's Office.

November 2002

Tis the season for the return of Merry-copa

The Office's Holiday Charity Drive is on its way to transform Maricopa County into "Merry-copa County" once again. The Drive, which is held annually to help those in need during the holiday season, consists of several activities, including:



- **A Socks/Sundries Drive** – this activity, which takes place from Nov. 12 - Dec. 11, provides socks and sundries for the homeless through Shoebox Ministry. Employees who want to donate any socks/sundries may bring them to the Public Affairs Office

in the CCB, 2nd floor or call Sandy Watson (68571) or Len Keso (66114).

- **Adopt-A-Family/Angel Tag Program** – this activity assists families affiliated with the Salvation Army who are in need. This year, the office is sponsoring five families as part of this effort. Angel tags will be set up throughout the office displaying the families' needs. Employees may take an angel from the tree, purchase the gift that is listed, and bring the gift to the designated area in their office. The gifts will then be delivered to the families on Friday, Dec. 20. Last year, this effort helped brighten the holidays for 29 children, six mothers, and two fathers.

- **Cash-ual Days** – this activity helps raise funds to buy gifts and grocery store certificates for the Salvation Army families. The Cash-ual Days allow employees to dress casual on designated days in December by purchasing a Cash-ual Day sticker for one dollar.

- **Charity Drive Raffle** – this activity helps raise funds to buy gifts and grocery store certificates for the Salvation Army families. The Charity Drive Raffle provides employees the opportunity to win various donated prizes. The cost is \$1 per ticket or 6 tickets for \$5. The raffle drawing will be held on Dec. 18.

Details on the dates of the cash-ual days and where to buy cash-ual stickers/raffle tickets will be forthcoming through email.



Continued on page 2... See Merry-copa

New Year plans for a new fee deferral program

The Clerk's Office is planning to begin the New Year with a new fee deferral payment program. Presiding Judge Campbell is soon expected to sign an order that will take effect on January 1, which will standardize and improve the fee deferral procedure for the customer and the Court.

The order will establish strict guidelines, based on the U.S. Poverty Guidelines, to determine the need for a Fee Deferral. It also will present court officials with different options based on certain criteria to determine a payment schedule. The new proposed deferral payment options are:

- A full fee deferral is given until the case is completed; then the court determines what fees, if any, will be paid. Applicant's income cannot exceed 150% of the established poverty guidelines for this option.

Continued on page 2... See Deferrals



The Office's 2002 Hallo-winners are...

The office's annual "Spook-tacular Event" on Oct. 31 turned out to be a real Halloween treat for the employees who participated in the festivities. Following is a list of all the *Hallo-winning* employees who received prizes for their costumes and pumpkin-carving:

DOWNTOWN HALLO-WINNERS

Costumes – Rose Lopez, Elvira Jaquez, Marjorie Crow, Mary Ellen O'Hara, Ken Haley, Alma Cano, and David Rossett
Pumpkin – Cheryl Bothwick

CSC HALLO-WINNERS

Costumes – Debbie Payment, Oscar Garcia, Chris Cerrato, Suzanne Lambries, Lyn Hinton, and Merriel Trombley

SEA HALLO-WINNERS

Costumes – Linda Rice, Leticia Gauna, Gary Johnson, Judy Sweador, Liliana Martinez, Amber Farley, Sherri Gene, and Cynthia Kurtz
Pumpkin – Lori White

SE JUVENILE

Costumes – Patty Enyart, David Steinmetz, Shiela Sailer, Gerlinde Arbizu, and Karen Walker
Pumpkin – David Steinmetz

DURANGO JUVENILE

Costumes – Jamie Welch

NORTHWEST

Pumpkin – Marian Corriveau



The cast of characters from SE Juvenile are: *Top* - David Steinmetz. *From left* - Patty Enyart, Shiela Sailer, Gerlinde Arbizu, and Karen Walker.

More photos on page 2... See Hallo-winners

Employees share who they are thankful for this year — Pages 3 and 4



Clerk's

Corner



Michael K. Jeanes
Clerk of the Court

WHAT I AM THANKFUL FOR

Once again the holiday season is upon us and it is that time of year when people commonly reflect upon the things in life they are thankful for. This past year, like other years, was filled with changes, challenges, successes, and many things to be thankful for.

Following is a list of some of the things for which I am grateful:

- I am grateful that everyone has maintained their dedication and enthusiasm for providing services

to our customers despite the tight budget and lack of funding for raises.

- I am grateful for everyone's efforts to improve our services and their willingness to try different ways of doing business.
- I am grateful for the flexibility that has been demonstrated as we have implemented new systems (EDMS, iCIS, JAVS, FTR, etc.) and new court rules, which better define and support the authority of the work in the Family Support Center.
- I am grateful for having wonderful people in the office, wonderful friends, and a loving family;
- I am grateful to the voters of Maricopa County for re-electing me so that I can be Clerk for four more years!
- Lastly, I also want to mention how thankful I am for the spirit of thanksgiving you have for your co-workers as evidenced on pages 3 and 4 of this newsletter. It is inspiring to see such cooperation and gratefulness within our office family. Have a happy and safe Thanksgiving.

The newsletter goes on a grand rafting experience



Each month employees are invited to send a photo of themselves reading the office newsletter while they are on vacation. Last month the newsletter was seen with rushing cars at the Indianapolis 500. This month it went to the rushing waters of the Colorado River.

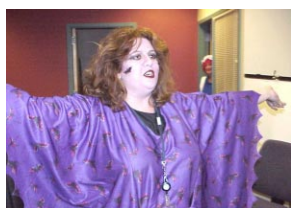
Pictured here is Personnel's **Kari Lund** (right) and her sister Shari who took time to drift through the office newsletter while drifting down the Colorado River on an eight-day Grand Canyon rafting trip.

Employees may submit photos of themselves reading the Record Times to Len Keso.

More Hallo-winners (from page 1)



Debbie Payment has the eye of the tiger.



Correnia Honaker was a real scream at the event.



From left: Matt Helm, Brad Furman, Alma Cano, and Belen Coffman were howl-arious at the Downtown event.

...Merry-copa cont.

- **A Bake Sale** – this activity will be held Dec. 13 at the CCB and CSC to raise funds for the Charity Drive. Both sales will begin at 7:30 a.m. More details will be forthcoming through email.

In addition, if enough money is raised through the Holiday Charity Drive, a contribution will be made on behalf of Clerk's Office employees to the St. Mary's Food Bank and St. Vincent de Paul organizations.

The employees who are serving on this year's Charity Drive Committee are:

Janice Bray, Deborah Brooks, Alma Cano, Debra Cooper, Michele Delk-Gary, Kim Dollins, Aide Estrada, Amber Farley, Sherri Gene, Judith Green, David Goodwin, Diane Hoy, Elvira Jaquez, Suzanne Kendall, Len Keso, Dorothy King, Cynthia Kurtz, Rose Lopez, Liliana Martinez, Ruth Mason, Tina Meadows, Mitzi Munoz, Suzanne Ness, Michelle Paigen, Annette Poland, Anamae Ramirez, Rebecca Shanks, George Ann Smith, Judy Sweador, Jane Tewksbury, Merriel Trombley, Gladys Villegas, and Sandy Watson.

...Deferrals cont.

- \$10 per month is paid until the amount is paid in full. Applicant's income must be greater than 150%, but less than 175% of the established poverty guidelines.
- 25% of the fee is paid upfront, and the remaining amount is paid over the next three months. Applicant's income must be greater than 175% but less than 225% of the established poverty guidelines.
- The full amount is paid at the time of filing and the request for a fee deferral is denied. This occurs when the applicant's income is greater than 225% of the established poverty guidelines.

A review procedure by a judicial officer is established for exceptional cases.

Facts to file

- The total contribution Clerk employees made to the 2002 Combined Charitable Campaign was \$3,469.
- The Customer Service Center will begin accepting credit cards as payment for copies of records, marriage licenses, and the Clerk's portion of the passport application fee by the New Year. More details to come.



"I want to thank my peers for their help and friendship. I also have a special thanks for the best supervisor I have ever had, **Michelle Monick**, who has given me the chance to work in a professional place like Micrographics." - **Rares Almasan**

"I offer my gratitude to **Carol Miller** and **Barbara Navarro** for their unwavering kindness and constant willingness to patiently teach and assist me. They are outstanding performers and I feel fortunate to be under their wings." - **Stacy Stewart**

"I am thankful for **Correnia Honaker**, who is wonderful to work for. She is dedicated, thoughtful, and giving. I am also thankful for **Sandy Watson** and **Len Keso** for setting up the Holiday Drive. Every year, they are committed to making these events successful so that the Office makes a difference in the lives of those in need." - **Merriel Trombley**

"Thank you to every FSC member for continuing to educate me, and to the management team for supporting me." - **Aaron Nash**

"I want to send a special thank you to **Sue Fremouw**. For the past 30 years, she has guided and mentored every courtroom clerk and courtroom services manager that she has come in contact with. She is a true professional." - **Pam Woods**

"I want to thank **Jennifer Rivera**. She is a wonderful person and has been a great asset to our area." - **Madonna Anderson**



Thankfulness is bountiful

"Our sincerest thanks to the **Micrographics** staff for assisting with our backlog, and also to all who extended such a warm welcome while we were in the Micrographics area." - **Civil Docket Staff**

"I am thankful that I continue to have the opportunity to work and learn from **Janice Bray**. I am especially thankful for all the hard work and effort exhibited by the **SEA Filerom/ Customer Service/ License Services staff**." - **Joe Alnether**

"I am thankful for **Don Staes**. Without him I wouldn't have anyone to bother. He is a good sport to stand sitting next to me." - **Matt Helm**

"I am very thankful for the **Family Court Docket staff**. Their patience, willingness to learn, and knowledge are greatly appreciated. They are a great asset to the office." - **Lora Gilbert**

"I am thankful for the hardworking **Financial Services Team**, but especially for **Jane Tewksbury**,

Suzanne Kendall, and **Angela Smith** who make my job easy. Often, at the same time I learn of a problem, I also learn that they have solved it. I can't thank them enough." - **George Ann Smith**

"I am thankful for my co-worker **Lorie Stroud** who listens, cares, laughs, and is always straight with me." - **June Mabry**

"I am thankful for the wisdom, encouragement, and support from **Esther Chavarria**, **Angel Booth**, and **Sandra Matheus**, and for whom-ever assigned me to Judge Sanders. Both the Judge and her staff are a blessing to a clerk that is still learning the in's and out's." - **Cindy Robledo**

Happy Thanksgiving

"I want to thank my co-workers **Ganell Suminimo**, **Theresa Sandoval**, and **Jackie Ortiz** for their open minds, helping hands, and sharing of knowledge in the Direct Filing Process." - **Nancy Flores**

"I am thankful for **Deb Whitford**, **Barbara Navarro**, **Yolanda Mesa**, and **Stacy Stewart** who help me from time to time when I get an overload of work. They and others help me keep on top of the pile of work." - **Denise Glab**

"I want to thank **Marlene Rennaker** for all the extra work she has put in helping us with the backlog. Every day she contributes her time to get documents on the system. She shows her willingness to help with any document type." - **Sandy Cobler**

"I thank ALL my fellow clerks who have been open and responsive to any and all clerk-related questions that I have asked. I have never felt a negative tone from any clerk even when asking the same question again. It is wonderful knowing that your fellow clerks are there to help." - **Andrea Ybarra**

"I want to thank everyone in my office. I recently moved here and due to circumstances beyond my control, it has been a very trying move. A truck wreck, illnesses, and other setbacks have made it very tiring. The **Durango Clerks** have been incredible with their kind words, ears to listen, jokes, and good old-fashioned hospitality. I wasn't expecting to make so many friends in such little time. I am very thankful for their kindness and friendship." - **David Craig**

"I want to thank **Jan Price**, who has been so good about training me on the duties that I was sent here to do." - **Marjorie Boyett**

"I am thankful for my supervisor **Janice Bray** and co-workers **Cynthia Kurtz**, **Sherri Gene**, **Judith Sweador**, and **Liliana Martinez** for making my workplace fun. I especially thank Cynthia and Sherri for working in my stead so I can spend the holidays with family. I appreciate their sacrifice and am touched by their thoughtfulness." - **Amber Farley**

"I am thankful to work with such dedicated and knowledgeable people, especially **Cynthia Kurtz**, **Sherri Gene**, **Amber Farley**, **Judy Sweador**, **Liliana Martinez**, **Elva Martin**, **Flor Nevarez**, **William Cruz**, **Isabel Osuna**, **Chris Gering**, **Linda Rice**, **Danielle Leesman**, **Stephanie Toot**, **Joe Alnether**, and **Toy Van Damme**." - **Janice Bray**

"I am thankful for **Chris Cerrato**, **Suzane Lambries**, and **Aurora Avina** for being patient and considerate in my training." - **Lyn Hinton**

"I want to thank **Pam Wicks** from the bottom of my heart for giving me help when I needed it. I will never forget it." - **Nina Parmar**



"I am thankful for the wonderful staff who have an attitude of gratitude, who realize that we aren't perfect, can't be perfect, but are still trying to be better. We are lucky to have them!" - **Kat Cooper**

"I want to thank **Joella Baldwin** for her caring, faith, and exuberance." - **Andi Gonzalez**

"We want to thank our supervisor **Joe Alnether** for his patience and expertise when needed the most. He is valued and appreciated by his staff." - **SEA ML/PP/ Customer Service/ Filerom staff**

"Thank you to the **SEA Courtroom Clerks** who have been assisting the CCC criminal courts for the past few weeks. We could not have made it without them." - **Sue Fremouw**

"Thank you to the **SEA Courtroom Clerks** for their patience and support during the new managers' transition period. They are the best. Also thanks to **Audra Piper** for her invaluable assistance." - **Gloria Kuder and Sandra Trucano**

"I thank **Cynthia Kurtz** and **Raquel Gastelum** for their patience in training me and for making me feel part of the group." - **Liliana Martinez**

"I am thankful for **Vonda Culp**. During the past year (and more) she has always been supportive and encouraging. She is ever positive and upbeat in her outlook." - **Timothy Potratz**

More thank you's on page 4...





Who are you thankful for this year continued from page 3



"I am thankful for my dedicated and supportive staff – **Diana Garbarino, Timothy Potratz, Candy Terry, Al Thomas, and John Walker.** Faced with challenges of the many and varied automation projects, along with unforeseen changes to our priorities...they hang in there and get the tasks completed." – **Vonda Culp**

"I am thankful for two co-workers who have become friends. **Patricia Burnett** and **Susan Score** are always there for me and are wonderful people." – **Nadine Guerrieri**

"I want to thank all my co-workers for the help they have given me. No one in this department shirks responsibility. Everyone is always willing to give a hand so that any and all work is accomplished in a timely manner." – **Grace Tucciarone**

"I thank the **Micrographics team** for assisting the Docket areas. They are such an energetic and dedicated staff. Plus, we are thankful for the training and camaraderie we experienced working with Docketing staff." – **Michelle Monick**

"Since working here there has been much to learn and many people have helped me; however, if it wasn't for **Judith Green** in the film alcove, I would've been lost. She always went above and beyond to teach me the system and how to work the machines." – **Marci Keays**

"I am thankful to **Ruby Davison** for her help while training me, **Nina Parmar** for the delicious food she cooked, and to **Michelle Monick** and the rest of the group for making Micrographics such an awesome place to work." – **Elise Manton**

"Sometimes in your life, someone comes along who gives you just what you need when you least expect it – that person for me is **Toy Van Damme**. She has given me the positive attitude and encouragement I needed." – **Lori White**

"In July, our division moved to SEJ from CCC. Since then, we have been very busy. I thank several co-workers/Clerks for all their help: **Betty Finney** for helping out and coming by repeatedly to pick up extra work; **Jennifer Herman** for doing the same; **Karen Stone** for covering my calendar on Non-Compliance Day; and **Mike Kay** for helping, encouraging, and being a good sport. We have an awesome group of people and these are only a few of them." – **Mary Scott**

"I am thankful for my Administrator and the supervisors at the CSC. Everyone here pitches in to help each other. I can always count on them for answers that I need. They are the best group of people to work with." – **Cheryl Marzella**

"We want to extend a big thank you to **Tina Meadows** for her hardwork and willingness to provide

the PC Support and CD Tutorial for the COC WEB On Line Stock and Non-Stock Procedures. She provided a professional, understandable tutorial for our customers, which makes our jobs easier and our customers happy. We thank her for her expertise, teamwork, and patience." – **Management Resources, Central Supply, and the Mailroom staff**

"I want to thank everyone who volunteers to fill-in for Administration's Reception Desk and the Customer Information Center at CCB. The willingness of these people to help enables Sandra Strange and Andy Rodriguez to take time off without too much demand on any one person's time. A big thank you goes to **Marta Deleon, Kitty Curtner, Suzanne Kendall, Rose Lopez, Sharon Sterns, Patti Fernandez, Marge Boyett, Mitzi Munoz, Lisa Kellar, and Dina Arzaga.** Also a big thank you to **George Ann Smith** and supervisors **Jane Tewksbury, Phoenix Bryant, Linda Domanico, Sue Ortiz, and Steve March.**

Another BIG thank you for coverage at the Information Center goes to: **Margaret Wagner, Traci Ranft, Diana Facio, Ruby Davison, Duffy Watson, Judy Burger, and Debra Cooper** from the CSC; **Kim Whitson, Lisa Rincon, Liliana Ramirez, Mitzi Munoz, Lisa Kellar, Dina Arzaga, Sandra Strange, Sandy Watson, and Len Keso** from the CCB; and to the administrators, directors, managers, and supervisors who make scheduling possible." – **Nancy Killian**

Employee News

— BIRTHS —

- Congratulations to Criminal Financial Obligations' **Alma Cano** on the birth of her new 7 lb. 4 oz. granddaughter on Oct. 27. Her name is Nizhonie Dalia
- Electronic Document Management's **Pam Wicks** had reason to celebrate on Oct. 3. On that day, her 8 lb. grandson was born in Japan. His name is Daniel Hikaru.

MARRIAGES/

— ENGAGEMENTS —

- Congratulations to Non-Criminal Exhibits Intake's **Debra Yess**, who got married on October 26 to Thomas Merklng.
- Expedited Services' **Jessica Miel** had reason to smile on Aug. 30 when she got married to Jay Folts.

- Wedding bells were ringing on Nov. 23 for CCB Courtroom Clerk **Roselle Thompson**, who got married to J.C. Smith.
- SEA Courtroom Clerk **Jill Gerencher** recently was engaged and is planning to get married in Chandler on March 15.

— NEW EMPLOYEES —

- **Drayson Alcantar** – SEA Fileroom
- **Larhesa Bannister** – FC EDM
- **Deborah Barnaby** – Sup. Serv. Finance
- **Phoenix Bryant** – Exhibits, Appeals & Grand Jury Supervisor
- **Kara Ceccato** – FC Document Services
- **Sabrina Dana** – SEA Fileroom
- **Michael Fucci** – Fileroom
- **Rick Hutton** – Criminal Doc. Director

- **Charlotte Huisman** – Non-Criminal Exhibits Intake
- **Elise Manton** – Micrographics
- **Joey Ramirez** – CCB Staging Area
- **Michelle Rocha** – Fileroom

— RETIREMENT —

Support Services Orders' **Bob Weathers** retired on Nov. 25 after serving with the Clerk's Office and Court Admin. for 10 years.

— MILESTONES —

The following employees celebrate milestone employment anniversaries in November:

10 YEARS

- **Angela Northrop & Sylvia Anderson**

5 YEARS

- **Lana Mitchell**