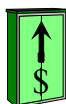


The ups and downs of the Fee Schedule

The Clerk of the Court's Fee Schedule is a little like an elevator this month. Some fees have gone up while others have gone down.



The first stop for the Fee Schedule was up. On Aug. 19, the fees for passport services increased as follows:

- **First-time adult passport issuance** increased from \$60 to \$85;
- **Minors under 16** increased from \$40 to \$70;
- **Adult renewal passport** fees increased from \$40 to \$55; and
- **Expedited service** increased from \$35 to \$60.

This revised fee schedule was determined by a cost-of-service study conducted by an independent contractor working closely with the Department of State's Bureau of Consular Affairs. Based on that study, the Department learned that most of the consular fees (including passport fees) were not recovering the true cost of providing services. The changes more accurately reflect the current cost of providing these services.



The next stop for the Fee Schedule was down. On Aug. 22, the following fees for Juvenile filings decreased:

- **"Petition or Application for Adoption"** went from \$105 to No Charge;
- **"Contested Adoption"** went from \$90 to No Charge; and
- **"Petition for Application for Adoption on a Child who is Current Ward of the Court in the Care, Custody and Control of DES"** went from \$45 to No Charge.



The final stop for the Fee Schedule was up again. Following is a listing of fees that increased on Aug. 22 by \$5:

- **"Petition for Dissolution of Marriage"** from \$231 to \$236;
- **"Response or Initial Appearance in Dissolution"** from \$186 to \$191;
- **"Petition for Legal Separation"** from \$231 to \$236;
- **"Response or Initial Appearance in Legal Separation"** from \$186 to \$191;
- **"Petition for Annulment"** from \$231 to \$236; and
- **"Response to Petition for Annulment"** from \$186 to \$191;

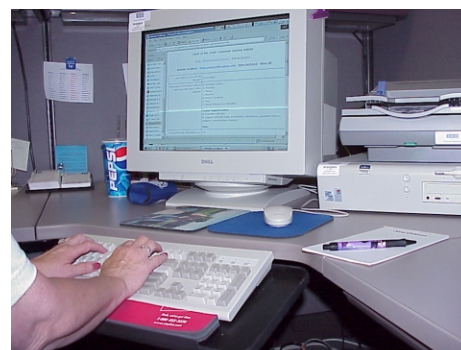
The fees that changed on August 22 are the result of legislative actions that were approved during this year's legislative session.

An updated Fee Schedule is available on the Clerk of the Court's website at www.clerkofcourt.maricopa.gov under the "Fees" title on the homepage. To view the new passport fees and passport information, please click on the "Passports" title on the homepage.



Suggestion box now in your computer box

If you have a suggestion for the office or your department, you can now submit that suggestion electronically and confidentially, if you desire, through the new "Electronic Suggestion Box."



The Employee Suggestion Box is now right inside your computer. All you need to do is go to the COCweb (the office intranet site) and type in your suggestion. In addition, the public is now able to provide suggestions for the office as well through a new website survey box. The Survey Box appears when they visit the website at www.clerkofcourt.maricopa.gov.

The Electronic Suggestion Box is located on the Office's Intranet site at <http://cocweb> and then click on "Employee Suggestions."

Once you have entered your suggestion, click on "Submit." The suggestion will be forwarded to the Employee Relations Manager, who will review it and send it to the appropriate associate clerk and to Michael Jeanes.

After the issues are researched, the Office will take what actions are deemed appropriate and inform office staff via the Record Times or email messages on what actions were taken as a result of the suggestion.

Employees may still continue to send in suggestions through the Suggestion Boxes located throughout the Office.



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Michael K. Jeanes
Clerk of the Court

IT COULDN'T BE DONE

The following poem applies to so many of us and to things that we are doing, but I think we are going to make this the official Electronic Document Management theme song.

Somebody said that it couldn't be done,
But he with a chuckle replied
That maybe it couldn't, but he would be one
Who wouldn't say so "till he tried."

So he buckled right in with the trace of a grin.
If he worried, he hid it.
He started to sing as he tackled the thing
That couldn't be done, and he did it.



by Edgar A. Guest

Somebody scoffed: "Oh, you'll never do that;
At least no one ever has done it."
But he took off his coat and took off his hat
And the first thing he knew he'd begun it.

With the lift of his chin and a bit of a grin,
Without any doubting or quiddit,
He started to sing as he tackled the thing
That couldn't be done, and he did it.

There are thousands to tell you it cannot be done,
There are thousands to prophesy failure;
There are thousands to point out to you, one by one,
The dangers that wait to assail you.

But just buckle right in with a bit of a grin,
Then take off your coat and go to it;
Just start in to sing as you tackle the thing
That cannot be done, and you'll do it.

Election year "Do's" and "Don'ts"

The following is a list of proper and improper political activity for employees:

EMPLOYEES MAY...

- Case a vote;
- Express their opinions about candidates and issues;
- Attend meetings to acquire information concerning the candidates for public office and the political issues;
- Sign nomination or recall petitions;
- Make contributions to candidates, political parties, or campaign committees contributing to candidates or advocating the election or defeat of candidates;
- Campaign for or against ballot issues, referendum questions, constitutional amendments, municipal ordinances;
- Engage in activities to advocate the election or defeat of any candidates or campaign committee contributing to candidates or advocating the election or defeat of candidates;
- Campaign for themselves and hold unpaid, nonpartisan, public office; and
- Circulate candidate nomination petitions or recall petitions.

EMPLOYEES MAY NOT...

- Make political endorsements in which they identify themselves as county employees;
- Use any official authority or influence to affect the vote or political action of any person or for any consideration;
- Be a member of any national, state, or local committee of a political party, or an officer or chairman of a committee of a partisan political club;
- Offer themselves as a candidate for nomination or election to any public office which is either paid or partisan by filing nomination papers or making a formal public declaration of candidacy;
- Take part in the management or affairs of any political party, or any partisan campaign or recall efforts; and
- Engage in any political activity while on duty, while in uniform, or at public expense.

Elect to work

The Maricopa County Elections Department is recruiting county employees and family members to assist in the September 10 Primary Election and November 5 General Election. Assistance is needed for both election night processing as well as the board worker program. The board workers begins at 5:30 p.m. on election day, remaining until the polls close at 7 p.m., and until all work is completed. The election night processing begins and ends at various times depending on the function.

Employees must be a registered voter to work. The pay rate is \$10 per hour for election night workers and \$75 per day for precinct board workers. Training will be provided.

Interested employees may contact Dena at 506-5022 for board workers or Nina at 506-2492 for election night central and receiving boards.

Credit Union Offers Remote Branch

The Maricopa County Employee Federal Credit Union is currently offering a remote branch for the employees every Thursday through September. The remote branch will be at 301 W. Jefferson, 2nd floor.

The services it offers include:

- Open new accounts;
- Make deposits;
- Make loan and VISA payments;
- Submit loan applications;
- Check balances;
- Transfer money; and
- Order an ATM or Debit card.

Appreciation celebration

The Customer Service Center Management Team is hosting a "CSC Staff Appreciation Day" on August 27 from 11:30 a.m. to 1 p.m. and 5:30 - 7:30 p.m. for the CSC staff.



Recordsetters

(Following are recent letters, memos, and phone calls to Clerk's Office employees from those who appreciate their recordsetting efforts in providing excellent service.)

CUSTOMER SURVEY CARD COMPLIMENTS

Public Records Counter

- **Marci Keays** helped me out considerably as did **Tina Barrett**.
- **Suzanne Lambries** did a great job! Courteous and efficient.
- **Angel Petty** was very helpful and friendly.
- **Sue Baldwin** and **Feliz Gorny** were very helpful. They were kind and patient and very courteous.
- **Sue Baldwin** is very professional and helpful.

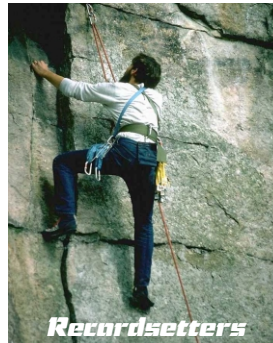
CO-WORKER COMPLIMENTS

"The Public Records team would like to express their thanks to **Linda Johnson and her Correspondence staff** at the CSC for all of their help. They pitch in to help with customers whenever they see that we are extremely busy. They are definitely team players and we appreciate it."

— *Cheryl Marzella*

"I want to send a special thank you to **Kimmi Pally** for helping SE Family Support Center. We have a staff member out, and I put out a cry for help and **Miesha Trusty** responded by offering to let Kimmi help us. Great teamwork."

— *Katrisha Stuler*



**Always
Climbing
Higher!**

"I would like to enter a department-wide thank you to all of the **Family Court and Criminal Court Filing Counter and Docket staff**. The other morning I went out to my car to head to work and found it had been broken into. My window was shattered and my stereo was gone. My daughter's dream bike

that she had just received for her 8th birthday was also stolen. Well, when I returned back to work, the wonderful people I work with pitched in and came up with the money to replace the bike. As a single mom on a very tight budget, this was truly a blessing. My heartfelt thanks goes out to each of you."

— *Laura Bernardino*

"I appreciate **Chris Cerrato** and **Michelle Monick**. Whenever I have a problem finding something, they cheerfully agree to help me look and 99.9 percent of the time they find what I need. The times they can't find it are because it's not there. I believe and tell people, if it is there, then Chris or Michelle will find it.

Michelle also reproduced an old index for us which turned out to be a lot more work than we thought.

Chris has also agreed to accept mini purges from us since we haven't had time to do a whole purge.

— *Michelle Paigen*

Supervisors approve property tax rate

The County Board of Supervisors have approved an increase to the primary property tax rate for property owners. However, the increase is offset by a decrease in two secondary taxes that make up the overall tax rate. This means, if the assessment on a home did not increase this year, the homeowner will pay exactly the same amount of taxes as last year. The approved increase will raise just over \$10 million dollars.

The Record Times lands in the "Land of Lincoln"

Each month employees are invited to send the Public Affairs Office a photo of themselves reading the office newsletter while they are on vacation. Last month, the newsletter was roaming around Rome, Italy. This month the newsletter went to a much lesser known destination in the state of Illinois.

Pictured here is Support Finance's **Mary Rogers** (right) and her niece **Kayleah**, who were in Nauvoo, Illinois when they stopped to catch up on the office news.

Employees may submit photos of themselves reading the Record Times at anytime to Len Keso. Please include your name, phone number, and a photo description.



Employee News

(A section devoted to special news about employees of the Clerk of the Superior Court's Office.)

— BIRTHS —



Congratulations to Juvenile Durango Courtroom Services Manager **Tami Mayes** on the birth her 9 lb. 3 oz. grandson on August. His name is Brayden Philip and he is Tami's first grandchild. Brayden was born in Japan, where both of his parents are stationed in the Air Force.

Congratulations to Family Court Merge/Sort Area's **Rosa Denogean** on the birth of her 7 lb. son on July 30. His name is Daniel and he is Rosa's fifth child.

— MARRIAGES —

Congratulations to Collection Department's **Tricia Ortega** who got married on June 13 to Cris Leonhardt. The ceremony was held in Las Vegas, Nevada.

— NEW EMPLOYEES —

- **David Craig** – Juvenile Durango Courtroom Clerk
- **Denise Flores** – Public Records Counter
- **Elisa McGrath** – CCB Support Services Finance
- **Josie Mendoza** – Juvenile Durango
- **Jeff Nance** – Support Services Orders
- **Aaron Nash** – FSC Project Manager
- **Niki Swank** – SE Expedited Services

— AWARDS/HONORS —

The lifesaver of the month
Artis Gunn, Southeast Support Services Specialist, is the Family Support Center's Lifesaver Award recipient for August. Some would say that the "A"

in Teamwork stands for Artis. She continuously volunteers to offer her help to the SE Team. Additionally, she covered several of the work responsibilities in Support Finance while the office was hiring new staff during the past few months. Artis consistently puts the Team's needs before her own.

In the right Spot

The following employees are recent recipients of the office's Spot Award:
Madonna Anderson – Criminal Doc.
Jan Price - Juvenile Durango
Jamie Welch - Juvenile Durango
Norma Barron - Juvenile Durango

Trainers honored

Suzanne Ness and **Dorothy King** were recipients of the "Trainer Excellence Award," which is sponsored by the Judicial Staff Education Committee.

They were selected for the award for demonstrating dedication and commitment to excellence in their service to the courts and their communities.

— MILESTONES —

The following employees celebrate milestone employment anniversaries with the Clerk's Office in August:

20 YEARS

Mary Brown

15 YEARS

Aide Estrada

Brenda Malson

Kathleen Curtner

10 YEARS

Gilbert Lopez

5 YEARS

Nancy Northrop

Saralyn Yoder

Paul Gooding

Alma Cano

Debbie Cooper



— SPOTLIGHT —



Name: Sue Littrell
Department: Exhibits
Hometown: Newark, Ohio
Family: **Steve** (husband) / **Bryan** (son) / **Michelle** (daughter) / **Mark** (son-in-law) / **Megan** (granddaughter)
Birthday: January 19
Years w/ Clerk's Office: 10 years
Favorite Activity: Spending time with my children. Playing with my granddaughter
Activity Dislike: House cleaning
Pet Peeve: Looking for things that are not put back where they belong
Memorable Experience: The births of my two children
Hardest Thing You've Done: Raising my children and letting them go
Person You Would Like to Meet: George Strait
First Job: It was at a Soda fountain in a Drug Store
Nobody Would Believe It If They Knew... that I quit crafting



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Editor

Len Keso