

# Record Times



March  
2003

A monthly newsletter for employees of the Clerk of the Superior Court's Office.



Volume 9  
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## Employees relate to those serving our country

With the possible war in the Middle East, a focus has been put upon the men and women who are serving in our nation's military. Many Clerk of the Court employees have family members in the military who could be involved in the conflict should it arise. With continuous daily news reports about the situation, these employees are constantly reminded about their loved ones and are naturally concerned for them.



To recognize those employees in our office and honor their family members who are serving our country, here is a list of who they are:



Pictured above is Administrative Services' Assistant **Sandy Watson** and her son Lance Corporal Michael Williams. Michael is in the Marines and is currently stationed in Kuwait at the Iraq border. The picture was taken while Michael was stationed at Camp Pendleton, California. Sandy is holding the Record Times newsletter.

Jaxson is a sergeant in the Army and works in Communications and Nuclear Chemical Biology. He has been in the military for 12 years and just recently was stationed at Ft. Bragg, N.C. after being stationed in Germany.

★ **Misty Hardman**, CSC Correspondence – Her brother Branden is serving in the Navy and is presently in the Gulf. He has been in the military almost four years and is a fireman.

★ **Roxana Luiszer**, Courtroom Services – Her son Brandon is in the Navy and is currently in officer's training at the University of Arizona. He has worked in Intelligence as a cryptologic technician/instructor since June 1993.

★ **Raquel Gastelum**, SE EDMS – Her husband, Michael is a corporal in the Marine Reserves and was just deployed to Camp Pendleton, Calif. He works in communications and has been in the military eight years.

★ **Carol Eccel**, CSC Micrographics – Her son Wesley is in the Army Reserves and is stationed at Ft. Bliss, Texas until he deploys to Kuwait. His job is transportation specialist, and he has been in the military for 1 1/2 years. He got married before he went to Ft. Bliss and is now expecting his first child.

★ **Tami Mayes**, Courtroom Services - Juvenile Division – Her son-in-law Jacob is serving in the Air Force and is currently deployed to Saudi Arabia. Jacob is a flight line controller and has been in the military for 3 1/2 years.

★ **Jennifer Escarcega**, Courtroom Services – Her niece Melissa is serving in the Army as a nurse and is currently in Kuwait. She has been in the military for two years.

★ **Angela Smith**, Criminal Financial Obligations Unit – Her brother

## Website will offer \$um-thing for some

A new on-line website is being developed by the Information Technology Office, Financial Services, and the Communications Office that will allow people to search and see if they have any unclaimed money at the Court that is owed to them.

The program will be available on the office's main website and will be designed so that users can enter their names to see if they have any unclaimed restitution monies or assets.

Frequently, victims of crime who are owed restitution move without notifying the Office of their new address. Their money is held by the Court. The Criminal Financial Obligations Unit makes efforts to locate these people. However; with this new interactive web program, it will increase and enhance the office's chances in locating those people who have money or assets owed to them.

All the user will need to do is type their name into the search engine. If the office has something that belongs to them, they can print out a form, fill it out, and mail it to the office.

The new website is expected to be ready this Spring.



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# Michael's

Message



Michael K. Jeanes  
Clerk of the Court

## How to enhance your day

We have spent the past several weeks discussing in our Munch Meetings and in the Friday Messages serious issues such as the budget, possible ways to cut expenses, and other challenges the office is facing. I thought that this month, it would be nice to depart for a moment from these more indepth discussions, and share with you something that is a little more fun and light.

I have continuously said in my Munch meetings, to please not worry over things that may or may not occur as it relates to

the budget. Below are some suggestions that were passed on to me on ways to enhance your day. Perhaps, by following a few of these tips, they may help bring a smile to your face and ease your emotions. Here they are:

### Ways to Enhance Your Day

- 1) - Get up early;
- 2) - Relax and enjoy your meals;
- 3) - Spend time with friends/family;
- 4) - Find a quiet place to go;
- 5) - Praise yourself and others;
- 6) - Develop positive relationships;
- 7) - See your mistakes as stepping stones;
- 8) - Don't spend money that you don't have;
- 9) - Try to forgive and forget;
- 10) - Be kind;
- 11) - Don't go looking for trouble;
- 12) - Get enough sleep;
- 13) - Exercise;
- 14) - Look for the good in everything and in everyone;
- 15) - Try to be happy;
- 16) - Pace yourself; and
- 17) - Try to be the best you can be.

## Then and now

The Public Affairs Office has found a few photos of the Clerk's Office from the 1980's. In future issues of the newsletter, a few of those photos will be shown along with a comparison photo from today. Below are comparison photos of the Fileroom.



The Fileroom in the 1980s  
Central Court Building



The Fileroom today  
Customer Service Center



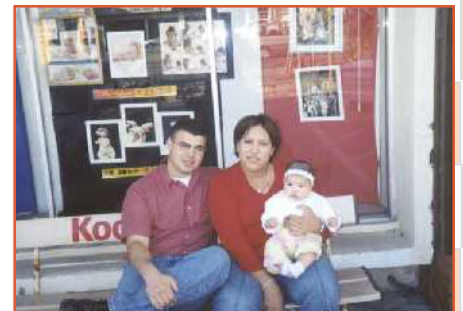
## ...Military continued

✪ **Rebecca Miller**, Juvenile Durango – Her nephew Eric is a staff sergeant in Special Operations for the Air Force. He is currently in Kuwait and Rebecca said he assists pilots in relation to their assigned targets.

✪ **Joey Ramirez**, CCB Fileroom – His cousin Frederick is a sergeant in the Army. He is currently stationed at the Arizona National Guard Headquarters where he is a clerk. He has served in the military for 14 years.

✪ **Sharon Hall**, SEA Filing Counter – Her brother Benjamin serves in the Navy (1 year) and is stationed in N.C. studying Nuclear Technology for subs. Her brother-in-law Kevin is stationed in Virginia with the Navy (14 years), where he teaches Nuclear Technology, and her children's father Shawn serves in the Air Force (10 years) in England, where he works in Supply.

✪ **Christina Tirado**, Courtroom Clerk – Her husband, Eduardo is a corporal in the Marines where he serves in the Special Operations - Infantry. He was deployed to Okinawa, Japan in July. In September, Christina gave birth to their first child. Unfortunately, Eduardo was not able come home for this event. However, in February Christina visited her husband in Japan, when he got to see his new daughter for the very first time.



Posing for one of their first family photos is Courtroom Clerk Christina Tirado with her husband Eduardo and their five-month old daughter Alexandria. The picture was taken in Japan where Eduardo is stationed with the Marines.

✪✪ **More employees and their family members who are serving in the military will be listed in April's Record Times.** ✪✪

## Recordsetters

(Following are recent letters, email messages, memos, and/or phone calls about Clerk of the Court employees from those who appreciate their recordsetting efforts in providing excellent service.)

### CO-WORKER — COMPLIMENTS —

"I want to express a HUGE thank you to **Marge Boyett**. She was on loan to the Durango Juvenile facility and adapted well to our office. She quickly learned the account services duties, which allowed me to attack the Pending and Suspense reports. Marge is a huge asset to the Office. She is very professional in handling the situations thrown her way and is eager to learn more. Thanks also to **Gordon Mulleneaux** and **GeorgeAnn Smith** for lending Marge to us."

— *Jan Price*

"I want to thank all of my staff for the hardwork and extra effort they have shown over the past few months. Their flexibility and positive attitudes have made the area a great place to work."

— *Karen Rose*

"I want to thank and recognize the hardwork and continued dedication that the **Downtown Civil Area** has exhibited, especially over the last few months. During this time, the area has welcomed a new supervisor, experienced a shortage of staff, had employees transfer, and have congratulated other co-workers on their promotions. Despite these transitions, the staff and trainers and trainees have been successful in getting the jobs done. Their positive morale and effective teamwork are contributing factors to their success."

— *Michele Delk-Garey*

"I want to thank **Richard Lopez** and **John Morley** for assisting with the arrangements and transportation of the Civil documents to CSC for our scanning project. John always has a great attitude.

The Civil Filing Counter staff also sends out a big THANK YOU to **Maridel Soileau**

and **Jay Berry** for assisting the counter when we were short-handed."

— *Veronica Trevino*

"Tina Barrett and I want to thank and commend the **CSC Filerroom staff** and the **CCB Transmittal Center staff** for the hard work they do each day to keep the files moving. We really appreciate it."

— *Ed Morris*



"Now that the dust has settled, I want to thank some people for making our move at SE Juvenile such a success — **Maureen Ramroth, Correnia Honaker, Gilbert Lopez, Larry Spoehr, Dell Moore, Michael Tracey, Steve Lauer, and Belen Coffman**. We could not have done it without their help. They were there to help me plan, answer questions, get through problems as they arose, make sure everything worked, and provide follow-up. They are all wonderful to work with."

— *Melody Tinsley*

"I want to thank **Morgan Greene** for the great work he does on the Help Desk in ITG. He has been a HUGE help to me and the rest of the staff. He is a fast learner and is very conscientious about providing excellent customer service."

— *Merriel Trombley*

"**Fernando Camacho** is always helpful assisting customers who have been transferred for further assistance from Research. I would like to say thanks for his help."

— *David Rosset*

"I would like to extend my appreciation to **Sherri Gene** and **Cynthia Kurtz** for volunteering to assist with our Disposition/Abstract backlog."

— *Janice Bray*

"I think we must acknowledge **Steve March** in March for his many years of

devoted work. He is always ready to help serve the public, and his co-workers. His motto is, 'we're here to serve.' I've heard him say that many times."

— *Judy Burger*

"I want to send a big Thank You to the **Files Confidential staff**. I am constantly sending them email messages about files, ordering, returning, archive/purging, and checking to see if a file is on the shelf. They always respond in a polite and friendly manner.

A special 'Hat's Off' to **Suzanne Lambries**. She is an asset to the section."

— *Bonnie Glenn*

"I want to acknowledge **Ed Morris** for his kindness in helping me find the CSC training room to teach my restoration class, and **Sylvia Rosales** for always coming through on the tough microfilm jobs (and I mean tough). I also thank **Linda Johnson** for her help with customer service issues related to restorations, and **Cheryl Marzella** for her help and patience with me. These people make our county great!"

— *Madonna Anderson*

"I want to say a special thank you to all of the **Criminal Document staff** who have been so helpful and patient during this time of change. Your input and expertise has been very valuable as we bring Criminal iCIS online."

— *Rick Hutton*

### COURT — COMPLIMENTS —

CSC File Delivery Supervisor **Ed Morris** received three kind email messages from Superior Court staff. In the first message, he was thanked for getting the files so quickly, and then another staff member wrote to say his crew had outdone themselves as usual.

The final message came from a bailiff who said, "I just want to say thanks for staying on top of the requests from so many bailiffs and JA's. You guys do a great job."

Judge McVey's bailiff sent an email message to Juvenile Durango's **Sofia Gonzalez** and **Isabel Sernas** thanking them for their excellent service whenever they need files.



## Employee News

(A special section devoted to news about employess of the Clerk of the Superior Court's Office.)

### — MARRIAGES —

Congratulations to SE Courtroom Clerk **Jill Gerencher**, who got married on March 15 to Dan Bain.

### — ENGAGEMENTS —

Two co-workers, who work right next to one another at the Downtown Civil Filing Counter, both received marriage proposals within a two-week period.

Civil Filing Counter's **Marsha Hightower** became engaged to Dennis Williams on Feb. 7. Dennis is a security officer at the Downtown Court Complex. A date for their wedding ceremony has not yet been set.

On Feb. 22, Civil Filing Counter's **Leslie Malson** also became engaged when Tom Jury asked her to marry him. Tom works for the El Mirage Fire Department. A date for their wedding ceremony has not yet been set.

### — BIRTHS —

Customer Services' Assistant **Linda Samson** became a grandmother for the first time when her daughter gave birth to an 8 lb. 6 oz. grandson on March 4. His name is Caleb Damon.

### — NEW EMPLOYEES —

- **Pam Acker** – Expedited Serv. Caseworker
- **Anthony Bianco** – Support Serv. Orders
- **Jackie Chow** – Expedited Services
- **Joel Fowler** – Criminal Processing Auditor/Trainer
- **Anthony Garcia** – Civil EDMS
- **Shawn Johnston** – CSC Public Records Director

- **Angela Kane** – CCB Expedited Services Conf. Officer
- **Regina MacColl** – Public Records Representative
- **Ken Shipley** – CSC Quality Assurance Review/Training Coordinator

### — EMPLOYEE MOVES —

- **Elizabeth (Liz) Russo** was promoted to the position of Courtroom Services Criminal Manager. She was serving as a criminal courtroom clerk.
- **Debbie Raybon** transferred to Expedited Services to become a conference officer. She was a courtroom clerk for the past eight years.
- **Katrina Boyd** has moved from EDM to Civil Docket.
- **Marsha Hightower** was promoted from Civil Docket to the Civil Filing Counter.
- **Jean Walker** has moved from Criminal Docket to the Civil Docket.

### — AWARDS/HONORS —

#### *The lifesaver of the month is...*

CCB Expedited Services' **Teresa Vargas** is the recipient of the Family Support Center's (FSC) "Lifesaver Award" for March. Teresa has assisted with training of new staff and always has a smile on her face. She is conscientious about her work and always tries to complete her conferences even when she is ill. Her dedication is appreciated.

#### *She's a special manager*

Support Services Orders Supervisor **Linda Domanico** is the recipient of the FSC's "Special Manager Award." She was recognized for exemplifying valued manager skills and for her dual commitment to staff and to organization goals.

### — MILESTONES —

The following employees celebrate milestone office anniversaries in March: **Oscar Garcia** (15 years); **Jeanette Farrison** (10 years); and **Tabitha Quintana** (5 years).

### — RETIREMENT —

Congratulations to Distribution's **Sonya Smith** on her March 20 retirement from the office after serving for more than 17 years.



For the past seven years, Sonya worked in Distribution. Prior to that, she said she served in the Civil Sorting area.

Sonya said, "I have always loved working here, and have been proud to be a part of the Office all of these years."

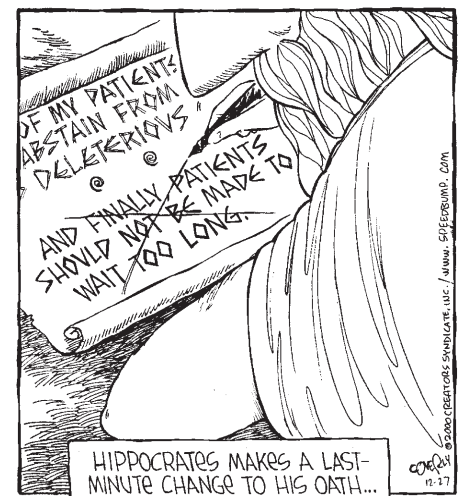
She said she will miss the routine of working and being with co-workers. She plans to travel and spend more time taking care of her mother.

### — ALL IN THE FAMILY —

Courtroom Clerk history may have been made this month when **Amanda Sahli** began work here as a courtroom clerk. Her mother, **Melanie Sahli** is also a courtroom clerk, and according to many long-time clerks, they are the first mother-daughter courtroom clerk team.

"I am excited about Amanda working here, because I really enjoy my job and all the variety it brings," Melanie said.

Melanie works in the Civil Division and floater pool and Amanda is training in Family Court.



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