

Vol. 27 / No. 1

A monthly newsletter for employees of the Clerk of the Superior Court's Office





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Bev "Marvelous" Macdonald

#### hero characters of its own that match some super heroes in movies, the three members of the Office's

documents in the Office's OnBase galaxy

**Meet the ONcredibles** 

**Document Management Quality** Electronic Control Team (EDM-QC) could qualify as being called the "ONcredibles" for their valiant OnBase efforts and super vision of auditing more than 11,000 documents a month. OnBase is the Office's software

The EDM-QC Super Team daily watches over the

f the Clerk of the Court's Office came up with super

program designed to manage the processing and storage of the Clerk's documents.

Like the movie super hero family "The Incredibles," the Office's ONcredible **Unit** performs important feats to make it a better world where needed. Specifically, the powers of EDM-QC team members **Bev Macdonald**, Eileen Fenner, and Dora Sandoval are very much needed in watching over the incoming OnBase documents to ensure it is a better electronic world for the Office, Court, customers, and other OnBase users. They daily use their super vision and keen sense to safeguard the accuracy of the electronic court record (ECR) by auditing the ECR, its image quality, and the information presented through OnBase and iCis.

Like super heroes, they are swift, accurate, can leap over the batches of documents in a single bound, and fly across the pages to ensure all is right with OnBase images. The ONcredible's super hero family headquarters is located at the Downtown Office.

See <u>page 3</u> for a related OnBase article (Touching base with OnBase) that further reflects the work the ONcredibles have performed through the years.

## Coming Soon: Two new casual days

The Office has two brand new casual days coming for employees – Geography Day on Wed., Jan. 27 and another new one that will be held on Fri., Feb. 5, of which details will be provided soon via email.



#### Well wishes to the Clerk

Recently, several Clerk employees took time to take a photo of themselves and/or with co-workers holding up "Get Well" messages for Clerk of the Court Jeff Fine, who was been out ill for several weeks. See page 13 for the photos of employees with their well wishes.

# **CLERK CONNECTION**

### **County honors two Clerk employees for their service**



Two Clerk of the Court employees were recently honored by the Maricopa County Board of Supervisors for their long-standing service to the county. **Richard Gonzalez** (Billing and Deferral) was recognized for his 35 years of service and **Roselle Smith** (Courtroom Clerk) was recognized for her 30 years of service. Both employees received a plaque, crystal clock, and a personal letter. Congratulations to Richard and Roselle and thank you for your dedicated service!



### Preparing for the other new year of this year



**E** ach year, the Clerk of the Court's Office experiences two new year days ... **January 1** and **July 1**. The January 1 date is, of course, the start of a new calendar year and July 1 is the start of a new fiscal year for the Office.

The Office leadership and budget team (Clerk of the Court **Jeff Fine**, Chief Deputy **Nancy Rodriguez**, Deputy Director **Mike Nimtz**, and Comptroller **Anita Avila and her staff**) work throughout the year making preparations

for the July 1 fiscal new year. Next month (February), the Office will make a formal budget presentation to the Board of Supervisors as to what the Office's budget priorities are for the upcoming **2021/2022 fiscal year** that begins July 1. The Board is the entity that makes decisions on budget allocations for each county office/department.

The presentation will include the Office's current strategic focus, listing several of the new and future technology initiatives (such as the new Data Center and Exhibits Portal), highlighting its new online services (like eFiling and online payments), the efforts being made for employees, what is being done to retain talent, and lastly that the Office is not requesting any new resources.

"Budget preparation is a year-around cycle that requires detailed attention from our skillful Finance Team," Deputy Director **Mike Nimtz** said. "I want to thank **Anita Avila**, **Jannet Ortega**, **Lesa Schaubeck** and **Danielle Rivera** for their dedicated efforts throughout this past year to prepare for the July 1 Fiscal New Year."

The County Supervisors are expected to announce the budgets for county agencies in March. The Office's current FY annual operating budget is over **\$45 million**.



Deputy Director **Mike Nimtz** is the primary person who has been preparing for the Office's upcoming 2021/2022 budget presentation to the Maricopa County Board of Supervisors.



# New online payment program is taking off fast

In October, the Office launched its new online payment tool that allows customers to pay fines, fees and restitution using a payment portal accessible on the website ... and launch it has! In its first three months of operation, the program has picked up speed faster than a space rocket. The payments made through the program **has more than quadrupled** in three short months. Here are the numbers:

- October 756 payments totaling \$219,339.58.
- November 2,066 payments totaling \$423,451.24.
- December 3,349 payments totaling \$629,870.03.



## **Some January Office history**

**January 2001** - The Office changed the alpha prefixes to replace DR (Domestic Relations) to FC (Family with Children Involved) and FN (Family with No Children Involved).

**January 2002** - The Office began scanning the paper adult case documents it received to create an electronic court record that is stored in a repository ... OnBase.

January 2003 - The Office began accepting credit cards as a form of payment.

**January 2004** - The first two public access terminals were installed that allowed the public to view the electronic court record.

## **Touching base with OnBase**

The following chart shows the document adult case totals (2003 - 2012) and the adult and juvenile case totals (2013 - 2020) added to the **OnBase Repository** through the years. OnBase is the software program designed to manage the processing of the Clerk's documents.

\* the years 2006, 2007 & 2010 include the AMCAD backscanning project.

\*\* the year 2012 is adult cases, plus two backscanning projects - OSAM (for transcripts and depositions) and AMCAD (for pre 2002 case files),

\*\*\* the year 2013 is adult and juvenile cases, plus the AMCAD backscanning project.

\*\*\*\* the years 2014 - 2020 is adult and juveniles cases, plus any backscanning that may have been performed by the Clerk's Office.

2003 - 2007	14,546,162 documents	Adult cases only	
2008 - 2012	18,891,868 documents	Adult cases only	
2013 - 2017	19,805,107 documents	Adult = 27,878,370 / Juvenile =	= 2,146,968
<b>2018</b> 3,8	55,722 documents Adult =	3,441,482 / Juvenile = 414,24	
2019 3,73	31,644 documents Adult =	3,314,033 / Juvenile = 417,611	
<b>2020</b> 3,20	57,337 documents Adult =	2,912,582 / Juvenile = 354,755	documents



At the end of 2020, the Employee Recognition and Engagement Work Group presented an activity for employees to participate in called "Say It Forward." The activity encouraged staff to simply pass on an encouraging word to a co-worker(s) at the end of 2020 and the beginning of 2021 through email, text, over the phone, remote, or in person. Below are some "Say It Forward" remarks that were shared via email.

#### **Saying It Forward to Kim Crofts, Kelly Robinson, and Sherry Kristiansen**

**"Kim** - I want to send you a 'say it forward' for your leadership this year. It has been a whirlwind and it has not been easy in my first year. I can only imagine what it has been for you with four teams to oversee. Thank you for your grace when things haven't been as smooth and for your guidance when we needed expertise input!"

**Kelly and Sherry** - I want to send you a 'say it forward' to thank you for all of your dedication this year. Even when things weren't going as planned; you filled gaps, adapted and changed your day to accommodate the needs of the team. Your leadership and professionalism shines with all you do. You are respected by the team and we are all very grateful for your attention to detail and ability to solve even the most perplexing issues. You are the heart of the team and you keep us going at a steady rhythm. Thank you for all you do and for getting us through the whirlwind of 2020! I am honored to work alongside you." - **Anna Castaneda** 

#### Saying It Forward to Kelly Marquez

"It's nice to work for someone who knows the secret to being a good manager and being a good person. You are a great boss." - Maye Patterson

#### Saying It Forward to the Family Support Services (FSS) Team

"I extend a big shout out 'THANK YOU' to the FSS Team who is be able to keep up the great work during the thick of things. Keep pushing yourself in doing better today by competing against yourself of yesterday! Let's get ready to head to 2021!" - **Deborah Johnson** 

#### Saying It Forward to Anita Hernandez

"Thank you for all of your teamwork and willingness to help out. I appreciate your quiet patience and calming nature." - Sarah Montuori

#### Saying It Forward to Chris O'Neill

"You always have amazing fashion for the office and you give me great joy with the positive attitude and insight you bring to work. Happy New Year!" - Heline Johnson



#### Saying It Forward to the Southeast Adult Court staff

"I want to 'SAY IT FORWARD' at the beginning of the new year. I start off by saying you are all appreciated for all the hard work you have put in during 2020. It definitely was a very trying and unpredictable year and there were many trials, and we kept trucking through because the work still had to get done.

Thank you to those who always step up and take the initiative to help one another and be a team player and be the glue for your teams. It truly does not go unnoticed! Thank you for your dependability. Thank you to those who offer awesome customer service at our front file counters. There are so many thank you's owed to so many of you.

We truly do appreciate every one of you! 2020 was the year of COVID-19 and it was determined to make us appreciate a lot of things that we had taken for granted. Thank you all for your hard work and dedication to SEA!" - **Raquel Ortega** 

Saying It Forward to Grand Jury, CR eFile Docket, CR Operations, Juvenile CRS & Operations Grand Jury Team - A HUGE 'Thank You' for not only navigating multiple changes and limitations due to COVID-19, but for successfully orchestrating a unit move right as the Superior Court was implementing initial restrictions. To say that this team is resilient is an understatement and they do a GREAT job, day in and day out. Criminal eFile Docket - Thank you to the eFile Docket staff, who work behind the scenes to ensure that document flow is not interrupted. This is a team that works off-site, but their work does not go unnoticed and they do an incredible job. Over this past year, this team has demonstrated that teamwork can work, even remotely. Thank you all for doing an exceptional job in an unpredictable year!

**Criminal Operations** - KUDOS to **Ana Namauleg, Terra Owen** and the **team** that make up the Criminal Operations area and RCC/EDC downtown. There are not enough words to describe the amount of work that has gone into building new processes, training, and the amazing teamwork that these two areas have displayed over the past year. Thank you all for the work that you do to ensure that the public, which you serve, is well kept. You are all rock stars playing in the most awesome band!

**Juvenile Courtroom Services** - With immense gratitude, I thank **Connie Pitts** and her **team of Supervisors and Courtroom Clerks**, who flawlessly transitioned from in-person hearings to remote connections at the onset of COVID-19. This group of talented individuals continue to provide courtroom services to the bench and stakeholders, while learning new technology platforms and new electronic filing processes. Although the majority of courtroom clerks work off-site, the important work that you do does not go unnoticed.

**Juvenile Operations** - A HUGE 'Thank You' to **Rachel Robles** and **her two teams** that make up the Juvenile Operations at Durango and Southeast. Daily, these two areas work in excellence to ensure the public, the bench, and the many stakeholders we serve are taken care of professionally and proficiently. KUDOS to all of the individuals who come together as one. You do an OUTSTANDING job every day!"

#### - Shari Andersen-Head

# **Timely Service**

**Timely Service** - A section of recent email messages, note cards, phone calls, and letters about Clerk employees who provided *timely service*.

#### CO-WORKER COMPLIMENTS From: Angela Romero About: Maye Patterson

"A big shout out to **Maye Patterson** at the downtown filing counter! Thank you for your kindness, your dedication as a team player, and your uplifting compliments. You're a great person to work with and we are lucky to have you as a part of our team!"

#### From: Alicia Burd and Veronica Castillo About: the Juvenile Division

"The **Juvenile Division** has implemented many new changes over the last couple of months including eExhibits and eFiling. All of the changes occurred during what is notoriously one of the busiest times of the year for Juvenile calendars. I want to send a HUGE thank you to all of the **Juvenile Courtroom Clerks at Durango, OCH and SEJ** for their continuous flexibility, willingness to help, and most importantly, their patience as we work out all of the bugs.

Additionally, we would like to thank **Juvenile Operations** for their constant support of the Courtroom Clerks and for marking the numerous paper exhibits we receive each day. We would also like to thank **Mercy Moncada** for assisting us in marking the numerous electronic exhibits that come in for all of the Juvenile facilities each day.

Keep up the great work everyone!"

#### From: Tristan Aird

#### About: DT Courtroom Services Leadership Team

Courtroom Clerk Tristan Aird sent a creative holiday thank you to the **Downtown Non-Criminal Courtroom Services leadership team**. Tristan wrote: "This is the time set for giving thanks.

**LET THE RECORD REFLECT** that I moved to AZ with zero friends here, but I have them now.

**THE COURT FINDS** the coaching staff here is better than any dynasty in the history of sports.

THE COURT NOTES its dear appreciation and gratitude toward said coaching staff. IT IS ORDERED releasing 2020! IT IS FURTHER ORDERED affirming 2021!

FILED: Holiday Treats"



#### CUSTOMER COMPLIMENTS About: Diana Eaton

A customer called the Office in December to express gratitude for the excellent service he received from Billing and Deferral's **Diana Eaton**. He said he was going through a stressful time and Diana was very nice and helpful and the **Clerk's Office**, **Billing and Deferral**, and **Administration** have all been great to him.

#### **About: Susan Morris and Courtroom Clerks**

Commissioner Lori Ash recently sent a letter to Courtroom Services Supervisor **Susan Morris** commending her for her efforts and the work of **her team.** She said, "All the clerks on the DOD calendar are great. You have a great team and you have managed the extra calendar seamlessly from my perspective."

#### **About: Lynn Paquette**

A legal assistant sent a very complimentary email to the Office about Accounting's **Lynn Paquette.** She wrote,"I want to make sure you realize how lucky you are to have Lynn! I called her hoping for miracles, and she came through big time. She was polite, kind, cheerful, and patient as I explained what I needed. Sometimes you feel like a name and a number going through the process, but Lynn was very personable and helpful. She quickly identified what I needed."

The legal assistant said she got what she needed in what seemed like record time thanks to Lynn's efforts. She said, "I am thinking she is a miracle worker. We need more co-workers like Lynn at our law firm!"

# Here's something new

## The Record Times is introducing a new character

#### A new newsletter photo feature is being presented

The *Record Times* (RT) is introducing a new fun feature called **"Flat Stamp-Ley"** for employees to participate in that adds another option of having a photo published in the newsletter. Since 1998, the RT has offered staff the opportunity to take a photo of themselves with the newsletter while traveling on vacation. This feature is continuing on, but with less people traveling at the moment, a new option has been created that is similar to the popular "Flat Stanley" project.

If you are not familiar with the Flat Stanley project, it is an activity that young children partake in all around the country where they send their Flat Stanley character cutout to relatives and friends all around the world asking them to take Stanley somewhere and take a photo of him. The family member/friend then sends the photo back. The kids then can share all the places their Flat Stanley traveled to with photos.

With this in mind and taking into consideration that "stamps" are very much a part of the business of the Clerk of the Court's Office, the RT has created its own version of a Flat Stanley in a character called "Flat Stamp-Ley." See the back page of this newsletter to view "Flat Stamp-Ley."

#### Here's how to participate in this new newsletter feature:

Print the "Flat Stamp-Ley." (See the newsletter's <u>back page</u>.)
 There are then two options to participate:

1) Send "Flat Stamp-Ley" to a friend/family member to creatively take a photo of it (without people). Have them send you the photo and then forward that photo to Communications Coordinator Len Keso. Please include the details of the photo (your name, department, where the photo is and who took the photo, etc.). (A photo permission may be created in the future to include non-employees with Flat Stamp-Ley).

**2)** You may also take a photo of "Flat Stamp-ley" on its own in a creative location when you travel or are in the community/state during an outing. This photo option is just of Flat Stamp-Ley by itself.

So, let's see where in the world our newsletter mascot Flat Stamp-Ley will travel for this new feature.

#### **The Record Times photo feature**

As mentioned, the feature of employees taking photos with the newsletter will continue. This option offers employees the chance to actually be in the photo with the newsletter during an outing in the community/state or when traveling on vacation. See <u>page 12</u> for details.

# **REMINDER:** At this time, Flat Stamp-Ley is for photos of just itself. The photos with the Record Times are of employees and the newsletter together.

\*\*A special thanks goes to Trainer Farah Azadeh for providing the inspiration to create the "Flat Stamp-Ley" project.







# EMPLOYEES of the QUARTER

#### The Honorees For October - December 2020



#### LISA BONILLA / Family Support Services

**Nomination:** Lisa sets a positive example for her peers, is hard working, and is committed to high service standards. She is very patient and thorough with training of new staff, making sure that trainees fully understand all processes and procedures before they start working solo. Recently, with several new hires joining FSS, Lisa dedicated additional time to team guidance and training. Further, throughout this challenging year, Lisa has been essential in ensuring FSS maintains compliance with suspense account requirements.

#### TERRI HAM / Human Resources

**Nomination:** Terri has not only has been a COVID ninja responding to nearly every question for the Office, but she also is able to quickly adjust to the CDC change guidance. She is required to be on top of our cases to guide in minimizing the effects on the COSC as a whole. In addition, she took over all recruiting during an employee leave. The process was handled smooth and you would never know she wasn't handling all recruiting up to that point. Terri jumps in, asks "What's next," is nimble, customerfocused, and ALWAYS displays a positive attitude.





#### CHRISTINA MAI / Courtroom Clerk Lead, Downtown Non-Criminal

**Nomination:** Christina's primary function as a lead is to train new courtroom clerks. During the challenges resulting from the pandemic, Christina was instrumental in the development of Adobe Acrobat training for all courtroom clerks, which is now used for several new processes. She also helped revamp the new clerk training to incorporate remote learning. Additionally, the DT team experienced an unusually high number of election challenge cases this year. Christina is our expert in these matters and she

willingly reviewed most of the election challenge minute entries for accuracy, with some resulting in the need to stay late into the evening or work through lunch. Christina accomplished all of this while still performing her duties to train new clerks, often multiple clerks at a time, and facilitate new clerk orientation. Her hard work and dedication is greatly appreciated!

# EMPLOYEES of the QUARTER

#### The Honorees For October - December 2020



**MICHAEL LANE / Durango Juvenile Courtroom Clerk Nomination:** Michael has always been our "go-to" for assistance with anything technology-related. Michael consistently updates our internal forms and makes sure they are in working condition. Recently, Michael has really stepped up to assist us with our new eExhibits Pilot. Michael created a fillable tag that makes it much easier for the clerks to work with when they are electronically marking exhibits. We were also able to share that tag with Adult CRS. With Michael's assistance, our forms and templates related to exhibits were updated to make them more user-friendly. We

recently encountered a setback with exhibits regarding the process of how to send them electronically to the exhibits unit, and Michael was able to come up with a way to fix the issue, which saved our area from having to completely change our way of marking and processing exhibits. Michael has been invaluable during this entire process and his knowledge continues to benefit our Office in too many ways to count.



#### **SIG PEREZ / Courtroom Services Training Supervisor** Nomination:

Sig is the epitome of teamwork. She frequently demonstrates the ability to work collaboratively with others to achieve strategic objectives. Sig has volunteered to assist the DT Supervisory team with OP coverage, onsite supervisory assistance, refrigerator clean-out, and minute entry reviews. Sig quickly and efficiently redeveloped necessary training materials, organized our training folders, and redesigned the training room, making the tools and resources for training more conducive to our new protocols and

allowing for proper social distancing. Sig assists with updating our Online Manual, which has been essential in our current ever-changing environment, and oversaw the supervision of 19 new employees just since April. Additionally, Sig also provided much needed CV Election Challenge case reviews on all minute entries from all clerks generated from an Election Challenge case. Sig was readily available to assist with any review, often staying late into the night on multiple occasions to make sure the task was complete. On Election night, Sig was one of the last remaining CRS members on site, offering to stay late to review minute entries and maintain contact with covering courtroom clerks who are not under her supervision. She frequently looks for ways to make our jobs more efficient and effective. She is quick to lend a hand and share her expertise, even filling in at the very last minute to cover the MH calendar at ValleyWise.

I could go on and on about the amazing things Sig has accomplished this year. She is very deserving of this honor.

# Employee Spotlight

### **This Month: Gaile Raines**



Title: Deputy Probate Registrar/Lead Years with Office: Nine-and-a-half years What Is Something You Enjoy About Your Job: I enjoy learning new things and helping people. Some of Your Job Responsibilities: I review Informal Probate documents and answer probate and filing counter questions. Hometown: Chicago, Illinois Your First Job: I worked for my high school. Something Memorable You Have Done: I snorkeled the Great Barrier Reef.

A Hobby/Special Collection: I like traveling.

Best Vacation Spot: Cairns, Australia // Where Would You Like to Travel To Next: Italy Favorite Meal: I am a total sucker for pizza // Favorite Place To Eat Out: Saltgrass Steakhouse

Favorite Sports Team or Sport: The Chicago Bears

Who Is Someone You Would Like To Meet: I would love to meet Goldie Hawn, just to make her laugh.

What Would You Like To Be For A Day: I would like to be Queen for the day.

**Favorite TV Show/Movie:** *Frazier* **// Favorite TV Show Growing Up:** This answer will definitely show my age, but as a kid I loved watching, *Laverne and Shirley*.

**Something On Your Bucket List:** I would love to get in a shark cage with Great White sharks swimming around. **Nobody Would Believe It If They Knew:** I did not speak English until I was five years old. I am Lithuanian, and my parents did not teach me English until right before I started Kindergarten.

What Do You Like Most About the Office: I enjoy my co-workers. We are a close knit community, and truly care for one another.

What Advice Do You Have For A New Clerk Employee: Learn as much as you can, there are so many different opportunities in the Clerk's Office you never know what will interest you and eventually becomes your career. Do You Have A Favorite Quote: Eventually you will stop thinking that communication is key, and realize what comprehension is. You can communicate all you want to someone, but if they don't allow different ideas into their way of thinking, it's useless. Real comprehension has to do with having an open mind.

What Do You Like To Do In Your Spare Time: Play games on my phone.

What Is An Ability You Wish You Had: I wished I was more athletic.

What Is Your Dream Car: Lincoln Navigator

Do You Have a Favorite Animal: Dogs

Do You Have Any Hidden Talents: Baton twirling

Who Has Been The Most Influential Person in Your Life: My father. He really has a way of inspiring me.

Who Would You Like To See in Concert? Billy Joel

What Do You Think Are Important Business Skills To Have: Adaptability, Listening Skills, and Problem Solving.

Best Advice Someone Has Given You: Use adversity as an opportunity.



The Inside Track

on Employee News

#### OFFICE ANNIVERSARIES

The following Clerk of Court employee celebrates a milestone anniversary with the Office in January: **5 YEARS** 

Lorraine Brown, Kyoko Higuchi-Mason, Denise Hill, Daisy Tapia, and Andrea Wood

10 YEARS	<b>15 YEARS</b>
Ann Sikkema	Jenala Fierro

20 YEARS25 YEARSRachel RoblesCynthia Ferriegel

#### **NEW EMPLOYEES**

The Clerk of the Superior Court's Office welcomes the following new employees:

- Customer Service Center Marriage Licenses & Passports Jasmine Tossing
- Customer Service Center Support Services Jessica Espinoza Cobian
- Durango Juvenile Courtroom Clerk Veronica Sanchez
- eFile Team Lead Teri-Lee Harney
- Legislative Intern Imani Stephens
- Northeast File Counter/Customer Service/Docket/EDM Marcella Mendez
- Southeast File Counter Jennifer Lovil Taylor and Alfredo Navarro Albor

#### **EMPLOYEE MOVES**

• Joana White was recently promoted from Court Operations Lead to Court Operations Supervisor for the eFile Team.

#### IN THE PICTURE

On December 23, the Office held a **Phoenix Suns Casual Day** in recognition of their season home opening game. Pictured in photo 1 are **Vanessa Martinez**, **Nikki Swiss**, and **Sara Barba** from Southeast Adult who wore their Suns attire in support of the team on "Suns Day." On January 14, the Office also held a **Arizona Coyotes Casual Day** in recognition of their season home opening game. Pictured in photo 2 are Courtroom Services Supervisors **Shannon Stulz** and **Tracy McMillian** wearing their Coyotes attire in support of the team on "Coyotes Day."





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# **Special Features**

#### Where in the world has the Record Times been?



#### **Eiffel-ly good opportunity for a photo with newsletter** Each month, employees are invited to submit photos of themselves with the newsletter at different destinations. Last month, the newsletter was seen in a little known small town in Oregon. This month, it is spotted in a world famous location.

Pictured to the left is a photo taken in 2019 that had not been used yet of ITG's **Ravi Goud**. He posed with the newsletter at the Eiffel Tower while he was traveling in Paris, France and other European destinations.

You may submit a photo of yourself with the *Record Times* at any time. To submit a photo: **1)** Print the newsletter front page; **2)** Take a photo(s) with the page during your outing (in the community, state, or out-of-state); **3)** Email the photo to Len Keso with your name, department, and a photo

description, along with any other interesting details of the photo/vacation.

Anyone who submits a photo will receive a Maricopa County lapel pin (pictured here).



### **Picturing the Past**

Below is a blast from the past photo from eight years ago this month of a Clerk employee posing with the *Record Times* newsletter while he was traveling.



Who: Current staff, Ron Bitterli
Where: Llanfairpwllgwyngyllgogerychwyrndrobwllllantysiliogogogoch
When: January 2013
What: This uniquely named place is a large village on the island of Anglesey in Wales.

# **Quick Snipets**

#### **Anniversary Gift Trivia**

For those of you who have wondered what to give someone for an anniversary, here is some information about the subject. The following list represents a modern consensus from etiquette authorities:

- **1 Paper or plastic**
- 2 Cotton or calico
- 3 Leather
- 4 Line, silk, synthetics
- 5 Wood
- 6 Iron
- 7 Copper, wool, or brass
- 8 Bronze or elec. appliance
- 9 Pottery
- 10 Tin or aluminum
- 11 Steel
- 12 Silk or linen
- 13 Lace
- 14 Ivorv
- 15 Crystal or glass

- 20 China
- 25 Silver
- 30 Pearls
- 35 Coral or glass
- 40 Rubies or garnets
- 45 Sapphires or tourmalines
- 50 Gold
- 55 Emeralds or turquoise
- 60 Diamonds or gold
- 75 Diamonds or gold



# Get Well Soon Jeff

Some well wishes from staff to Clerk of the Court Jeff Fine





From Cyndie Rego



From Lisa Kellar



From Leslie Wilkins



From Susan Loe, Cecilia Alfaro-Arndt, and Dulce Carrizoza



From Downtown Non-Criminal Courtroom Services - (back row) Susan Morris, Shannon Stulz, (front row) Tracy McMillian, Leslie Wilkins, and April Cannon



From the Downtown Filing Counter staff

Thinking of you



From April Covarrubio, Elizabeth Wolf, and Sheryl Brown

GET WELL



Print Flat-Stampley and then send to a friend/family member somewhere in the World. Have them take a photo of Flat Stamp-Ley and then send that photo to you. You may then forward the photo to the Record Times to publish in the newsletter. **OR** print Flat Stamp-Ley, take a photo of it somewhere interesting and then send the photo to the Record Times. Include details of the photo, where it is located, who took the photo, your name and department.