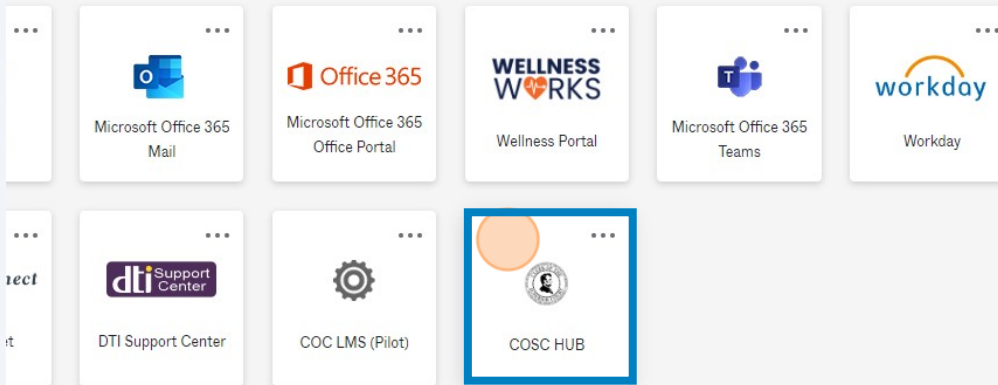


Using The HUB

1 From OKTA select COSC HUB to access the HUB.



i The HUB looks different, but it's easy to navigate and find what you need.

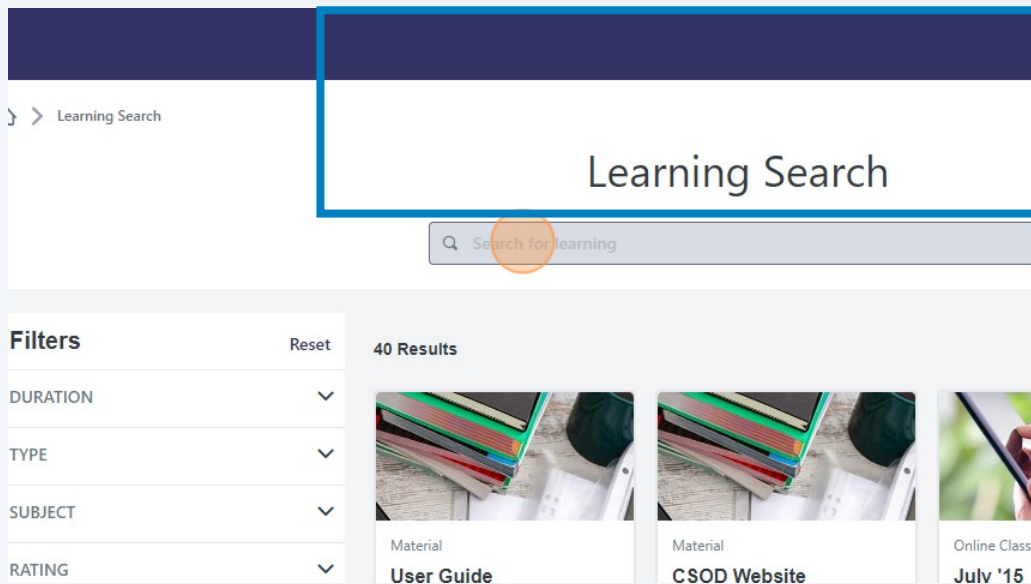
The screenshot shows the 'The HUB' user interface. At the top, there is a navigation bar with the 'The HUB' logo and a search icon. Below the navigation bar is a large banner image with the text 'Welcome, Beth!'. To the right of the banner are several navigation icons: 'LEARNING SEARCH', 'MY TRANSCRIPT', 'MY TRAINING', 'ORGANIZATIONAL DEVELOPMENT', and 'REPORT DASHBOARD'. Below the banner is a 'TheHUB Events Calendar' section. The calendar is set for January 2024 and shows a grid of dates. The current date is Tuesday, January 16, 2024. On the left side of the calendar, there are filters for Title, Session ID, and Location. On the right side, there is a 'My Class Calendar' table with columns for Type, Date, Status, and Action. Below the table, there is a section for 'NEED LEARNING SUPPORT? CONTACT HUB ADMIN' and a link for 'DETAILED COJET REQUIREMENTS'.

Type	Date	Status	Action
PDV588COC - Growth Mindset	None	Registered	Withdraw
CUR195-COC - NEO Online Curriculum	None	In Progress	Open Curriculum
ETH0000ACOC - Equal Access to Justice Title VI	None	In Progress	Launch

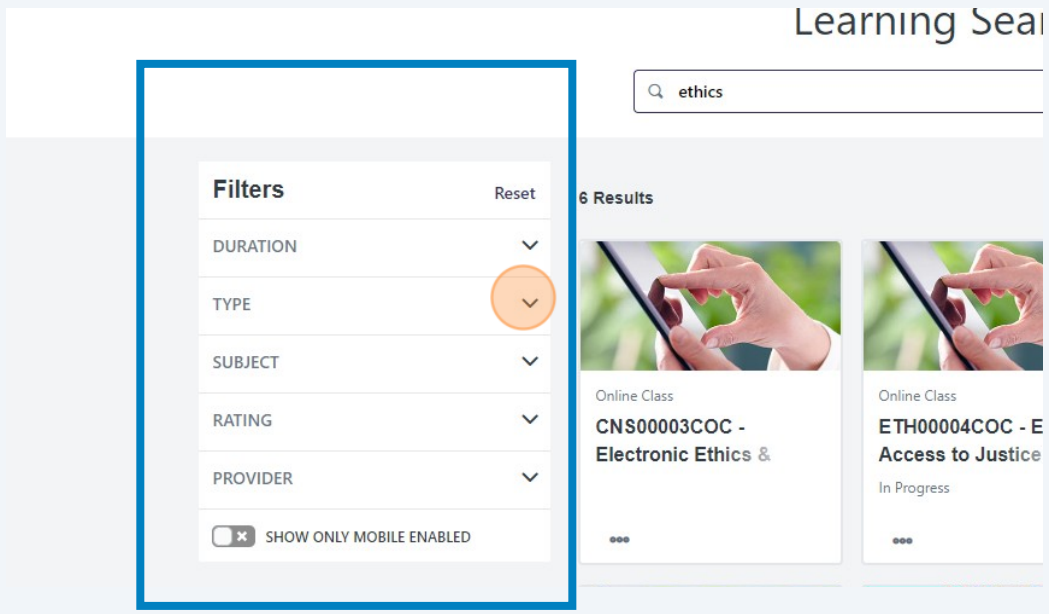
2 Search for training using Learning Search.



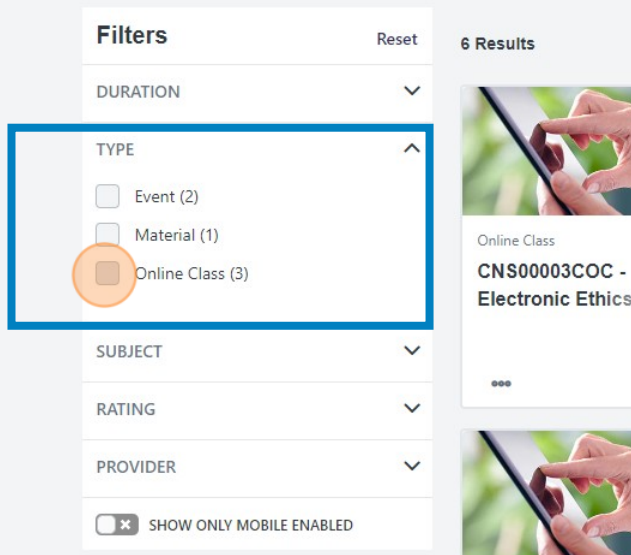
3 Enter your search terms in the Learning Search field.



4 To narrow results, use the Filters on the left.



5 For example, click Online class to show only Online Classes.



6 Click a result to get more information.

Reset 3 Results

Online Class x

Online Class
CNS00003COC - Electronic Ethics &

Online Class
ETH00004COC - Equal Access to Justice Title
In Progress

Online Class
CNS00002COC - Introduction to the

Launch

ENABLED

7 Click Show More to expand and see all details.

Last Updated 01/12/2024

Ju:

In

Details

This course is designed to help you learn the reasons behind the Judicial Branch policies related to Equal Access, Discrimination, and Reasonable Accommodation; and how they came to be. These policies are in compliance with the federal civil rights laws and the various titles and executive orders that support the overarching Civil Rights Bill. The Judicial Branch is committed to abiding by federal laws and ensuring that our community no matter their race, religion, gender, age, level of physical or mental ability, or English language proficiency, has equal access to justice. 0.5 COJET Ethics

[Show More](#)

Ratings and Reviews

8 Click the Launch button to launch the training.

Justice Title VI

The Judicial Branch policies related to Title VI and how they came to be. These policies cover the various titles and executive orders that the Court is committed to abiding by federal law. The Court is committed to abiding by federal law, including Title VI, which prohibits discrimination on the basis of race, color, or national origin, gender, age, level of physical or mental ability, or English language proficiency, has equal access to justice. 0.5 COJET Ethics

ONLINE CLASS

ETH00004COC - Equal Access to Justice Title VI

In Progress

Launch

9 To get back Home, click the HUB in the upper left.

The HUB

ONLINE CLASS

ETH00004COC - Equal Access to Justice Title VI

Last Updated 01/12/2024

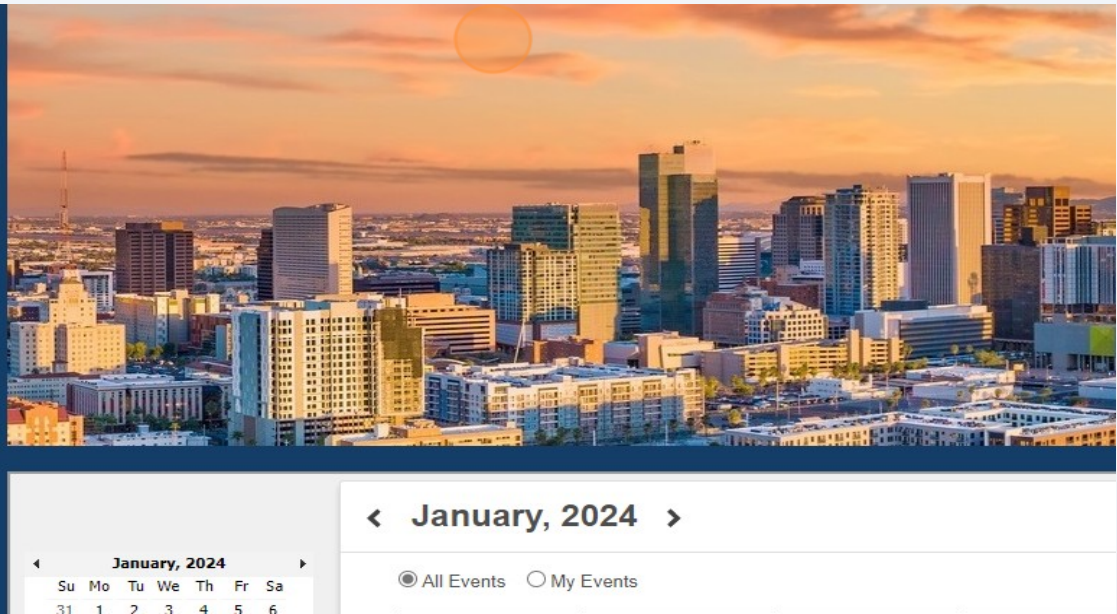
Details

This course is designed to help you learn the reasons behind the various titles and executive orders that the Court is committed to abiding by federal law, including Title VI, which prohibits discrimination on the basis of race, color, or national origin, gender, age, level of physical or mental ability, or English language proficiency, has equal access to justice. 0.5 COJET Ethics

[Show More](#)

10

Another way to search is using the calendar on the Home page to find facilitated training that matches your schedule.



11

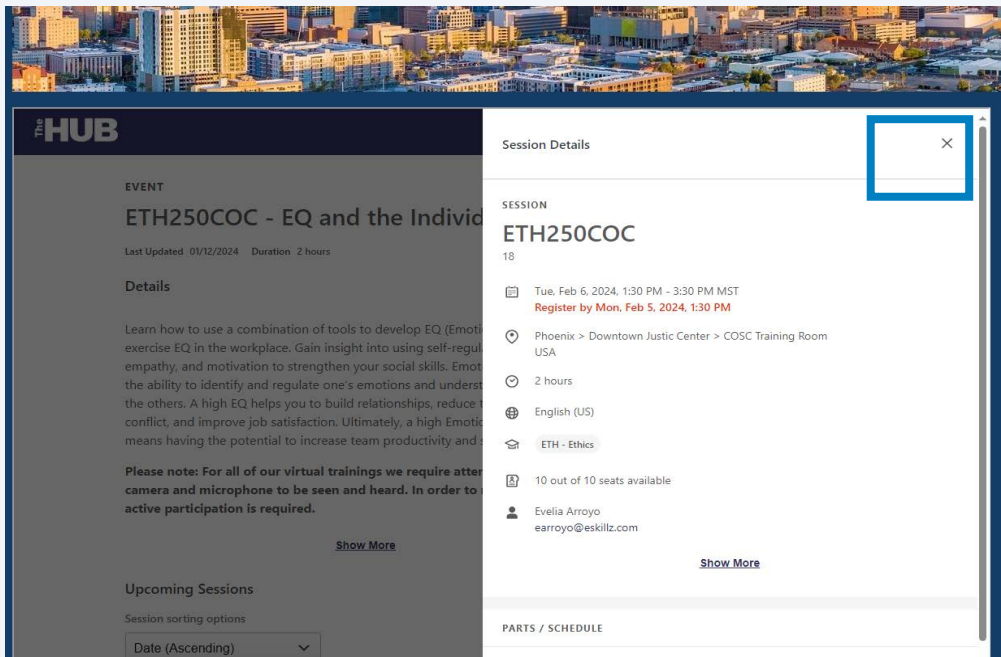
Select the event you want to register for.

< February, 2024 > Day Week **Month** Agenda

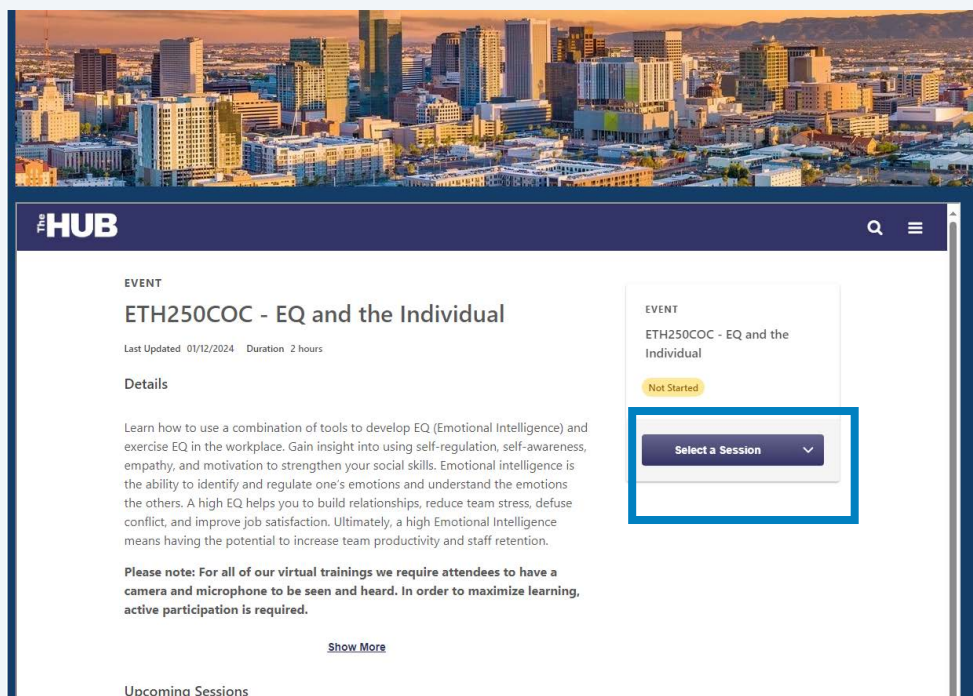
All Events My Events

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1 PDV601COC - Collaboration and the Individual 9:00 AM - Live Webinar PDV604COC - Accountability and the Individual 1:00 PM - Live Webinar	2 PDV591COC - Awareness and the Individual 9:00 AM - Live Webinar	3
4	5	6 PDV588COC - Growth Mindset 10:00 AM - COSC Training Room ETH250COC - EQ and the Individual 1:30 PM - COSC Training Room	7	8 PDV599COC - Developing a People Management Mindset 9:00 AM - Live Webinar	9 PDV602COC - Initiative and the Individual 9:00 AM - Live Webinar	10
11	12	13	14 ETH249COC - Diversity, Equity, and Inclusion 9:00 AM - Live Webinar ETH230HR - Performance Management for COSC Supervisors 2:00 PM - Live Webinar	15 ETH253COC - Customer Focus and the Individual 9:00 AM - Live Webinar	16	17

12 Click the X on Session Details to see all details & register.



13 Click Select a Session to pick the date and time you want.



14 Click View Details.

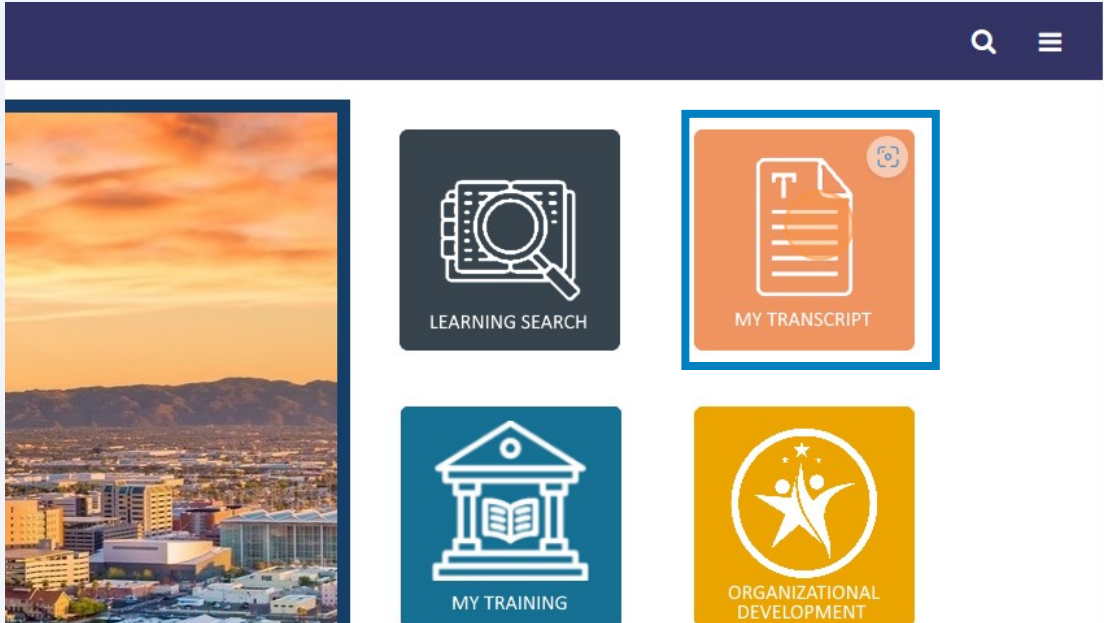
The screenshot shows two event listings for ETH250COC. The first listing is for February 6, 2024, from 1:30 PM to 3:30 PM. It includes a 'View Details' button with a downward arrow. The second listing is for February 21, 2024, from 1:30 PM to 3:30 PM. This 'View Details' button is highlighted with a blue rectangular box. Both listings specify the location as COSC Training Room, Downtown Justice Center, Phoenix and mention that 10 seats are available. The language is listed as English (US).

15 From the View Details arrow, click Request to register for the event.

The screenshot displays the details page for the event ETH250COC. The page includes a description of the training, a 'Not Started' status indicator, and a 'Select a Session' dropdown menu. A 'Please note' section states that attendees must have a camera and microphone. Below this, there is a 'Show More' link and a section for 'Upcoming Sessions'. The 'Upcoming Sessions' section has a 'Session sorting options' dropdown set to 'Date (Ascending)'. A list of sessions is shown, with the first session for Feb 6, 2024, highlighted. A dropdown menu is open over the 'View Details' button for this session, and the 'Request' option is highlighted with a blue box. Other options in the menu include 'Edit Training', 'View Roster', 'Save for Later', and 'Add to Playlist'. The status 'Withdrawn' is visible below the session listing.

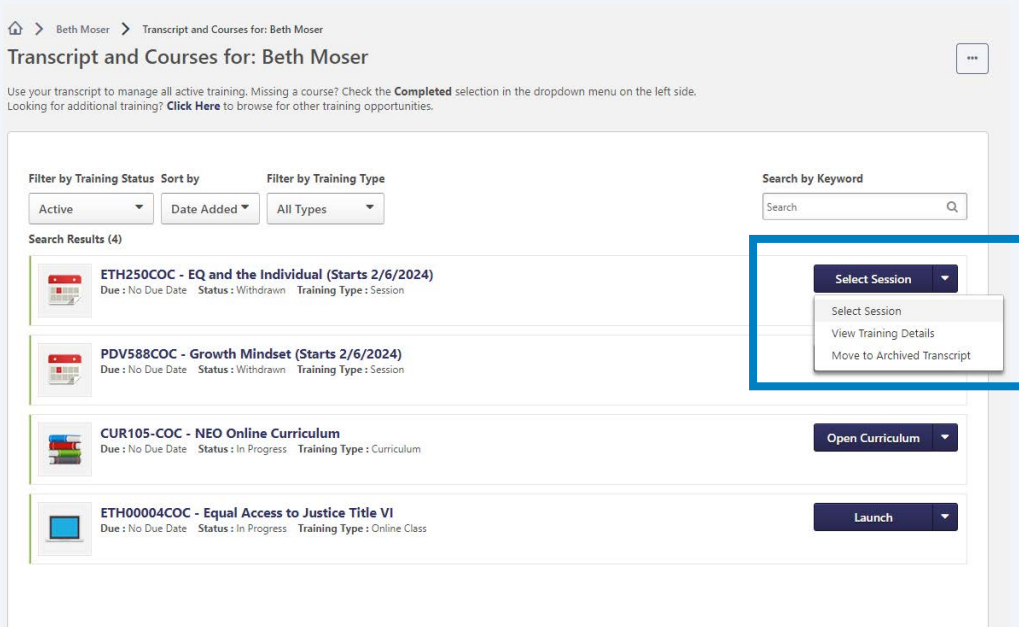
16

To find online training in progress, upcoming events that you have registered for, or any training that you have completed, click My Transcript from the Home page.



17

You can View Training Details to see more information.



18

When you have reviewed the information, just click Back to return to My Transcript.

Assignment History

RegNum	Latest Registration?	Delivery
1	Yes	Requested by Beth Moser on 1/16/2024 8:32:03 AM

Attachments

No attachments have been uploaded for this session.

Transcript History

« Back



19

If you need to withdraw from an upcoming event, click the down arrow and select Withdraw.

Transcript and Courses for: Beth Moser

Use your transcript to manage all active training. Missing a course? Check the **Completed** selection in the dropdown menu on the left side. Looking for additional training? [Click Here](#) to browse for other training opportunities.

Filter by Training Status: Active | Sort by: Date Added | Filter by Training Type: All Types

Search by Keyword: Search

Search Results (5)

PDV602COC - Initiative and the Individual (Starts 2/9/2024)
Due: No Due Date | Status: Registered | Training Type: Session

ETH250COC - EQ and the Individual (Starts 2/6/2024)
Due: No Due Date | Status: Withdrawn | Training Type: Session

PDV588COC - Growth Mindset (Starts 2/6/2024)
Due: No Due Date | Status: Withdrawn | Training Type: Session

CUR105-COC - NEO Online Curriculum
Due: No Due Date | Status: In Progress | Training Type: Curriculum

ETH00004COC - Equal Access to Justice Title VI
Due: No Due Date | Status: In Progress | Training Type: Online Class

- View Training D...
 - Withdraw
 - View Training Details
 - Move to Archived Transcript

Select Session

Open Curriculum

Launch

20 Select from this dropdown, enter a reason and click Submit.

Withdraw Registration

If you withdraw your registration for this session, you will immediately be withdrawn from the roster.

Session Details

Event Name: ETH250COC - EQ and the Individual
Date / Time: (1) 2/6/2024 1:30 PM - 2/6/2024 3:30 PM
Location: COSC Training Room

SESSION WITHDRAWAL OPTIONS

Please select a reason

Comments

Submit

Cancel



If you have questions or need help with the HUB, we are here to assist you at COCTraining@maricopa.gov.