For Clerk’s Use Only

**Party Updating Information is:**

 **Petitioner/Plaintiff**

 **Respondent/Defendant**

 **SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY**

In the Matter of: **CASE NO**.:

 **ATLAS NO**.:

 **UPDATE INFORMATION ON**

**\*(Write Names above as on Court Documents)** **[ ] ADDRESS and/or [ ]**  **NAME**

**If your address is protected by Court Order DO NOT** **use this form**

**I UNDERSTAND:**

1. **This Notice is to tell the Clerk of the Court that my address or name has changed.**
2. **This form does NOT legally change my name.**
3. Address and name changes that are not sealed or confidential will be entered on both the support payment and the court’s automated system, and will be available to the public as a public record.

4. I may only submit changes for *my own* address and name.

**INFORMATION I WANT TO CHANGE: (PLEASE PRINT)**

My name *was*:

My current name is:

My *old* address was:

(Street Address, City, State, Zip Code)

My *new* address is:

(Street Address, City, State, Zip Code)

My new *mailing* address (if different from above):

 (Street Address, City, State, Zip Code)

My telephone number is: ( ) My Date of Birth is:

 (optional) (optional)

My e-mail address is:

 (optional)

[ ]  There is an order for payments through the Clearinghouse for **Child Support and/or Spousal**

 **Maintenance** (if so, fax to **602-506-1937**.)

***OR***

[ ]  There is an order for payments through the Clerk of the Superior Court for **Restitution** (if so,

 email this form to CFOResponse@mail.maricopa.gov )

# OR

[ ]  This update is for *other than* Support, Maintenance or Restitution (if so, fax to **602-506-6690**.)

I declare under penalty of perjury that the foregoing is true and correct.

Executed on:

 Date Signature of Person Requesting Change

[ ]  Please send me information on direct deposit for Child Support and/or Spousal Maintenance.

[ ]  iCIS Address updated (FOR COURT USE ONLY)

CLERK OF THE SUPERIOR COURT

# MARICOPA COUNTY

201 West Jefferson Street

Phoenix, Arizona 85003

602-37-CLERK (25375)

Fax – 602-506-6690

Dear Sir/Madam,

We received notification from the United States Postal Service that your address may have changed. In order to update our records with your correct address, you will need to complete and return the enclosed “Updated Information on Address and/or Name” form.

The form can be returned to us by ***presenting*** it in person at the Clerk of Court filing counter at one of the following locations. The form can also be ***mailed*** to the Clerk of the Superior Court at any of the locations listed or ***faxed*** to Child Support/Spousal Maintenance Update at 602-506-1937 or General Address Update at 602-506-6690.

 **Downtown Northwest Regional Center**

 201 West Jefferson 14264 W. Tierra Buena Lane

 Phoenix, AZ 85003 Surprise, AZ 85374

 Hours: 8 a.m. – 5 p.m. Hours: 8 a.m. – 5 p.m.

 **Northeast Regional Center Southeast Court**

 18380 N. 40th Street 222 E. Javelina Ave.

 Phoenix, AZ 85032 Mesa, AZ 85210

 Hours: 8 a.m. – 5 p.m. Hours: 8 a.m. – 5 p.m.

It is important that we have your correct address in order for you to receive important documentation from the court regarding your case. If your address is protected or you have questions regarding your change of address, please contact us at 602-37-CLERK.

Thank you,

Clerk of the Superior Court