	<b>CLERK OF THE COURT INTERNAL POLICY</b>	
	<b>Area: Administrative Services</b> <b>Document Number: POL-ADMIN-1016</b> <b>Subject: Code of Conduct</b>	<b>Effective Date: 12/23/20</b>
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**PURPOSE:**

The Clerk of Superior Court (COSC) is committed to the highest standards of conduct, ethics, integrity, competence and professionalism. The purpose of this policy to outline the professional and personal standards of conduct required for all Clerk of Superior Court (COSC) employees and to achieve the highest levels of integrity, and credibility in order to earn and maintain public trust.

**POLICY:**

The Clerk of Superior Court adopts the Arizona Code of Conduct for Judicial Employees § I-303 as the Code of Conduct and Ethics for the Clerk of Superior Courts Office. In addition, COSC follows the Maricopa County Code of Conduct policy HR2416 applies as an elected office.

**APPLICABILITY:**

This policy applies to all employees of the Clerk of the Superior Court (COSC). Failure to adhere to the provisions of this policy may result in disciplinary action up to and including dismissal.

**POLICIES / RELATED DOCUMENTS:**

- Policy HR2416 Code of Conduct (Maricopa County Internal Policy)
- Section I-303 Code of Conduct for Judicial Employees (Arizona Code of Judicial Administration)



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**REVISION HISTORY:**

Revision Number	Issuing Authority	Summary of Changes	Approval Date
-	N/A	Document Origination	12/23/20

Issuing Authority:

Approving Authority:

 12/30/2020  
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